

County Clerk Fee Schedule

Revised February 26, 2009

Kleberg County

Leo Alarcon, Kleberg County Clerk

KLEBERG COUNTY CLERK'S OFFICE

FEE SCHEDULE

COPIES (Probate, Recording, and Criminal)

Copies of any record in this office, per page.....	\$1.00
Clerk's Certification.....	\$5.00

VITAL STATISTICS:

Birth Certificate in Kleberg County.....	\$23.00
Birth Certificate issued from Austin.....	\$22.00
Death Certificate...(first copy).....	\$21.00
2nd and subsequent copies ordered at same time, each).....	\$ 4.00
Filing Amendment to birth or death record(State Fee).....	\$15.00
Clerk's Fee (Preparation).....	\$10.00
*Filing Amendment to Birth Record Per Court Order (State Fee).....	\$25.00
Clerk's Fee (Preparation).....	\$10.00
Filing Birth Certificate based on Adoption/Legitimation/Paternity...	\$25.00
Clerk's Fee (Preparation).....	\$10.00
Marriage License (w/o Together in Texas Course).....	\$72.00
Marriage License (with HHSC Course Completion Certificate).....	\$12.00
Certified Copy of Marriage License.....	\$ 7.00
Declaration of Informal Marriage.....	\$30.00
Assumed Name Certificate.....	\$13.00
(Additional Names to be indexed: .50 each)	
Jury fee for Juvenile	\$ 20.00

****THESE FEES DO NOT INCLUDE THE ISSUANCE OF A CERTIFIED COPY.***

CIVIL COURT FEES

The County Clerk is required to collect fees for the Judge, Sheriff, Law Library Fund, Records Management and Preservation Fund and other various funds for all cases filed in County Court and County Court at Law. These fees are included to show an approximate amount of deposit.

BOND FORFEITURES:

Clerk	\$40.00
Record Mgmt.	\$ 5.00
Sheriff	\$55.00
Law Library	\$35.00
Judge	\$ 5.00
SJF(HB66)	\$40.00
SB1534	\$ 3.00
Courthouse Security	\$ 3.00
Total	\$188.00

OCCUPATIONAL DRIVER'S LICENSE:

Clerk	\$40.00
Judge	\$ 5.00

SJF II (HB66)	\$40.00
SB1534	\$ 5.00
Law Library	\$35.00
Records Mgmt.	\$ 5.00
Courthouse Security	\$ 3.00
Total	\$133.00
Total with certified copies	\$153.00

***2 Certified Copies of Application and Order Granting Occupational Driver's License\$20.00**

REAL PROPERTY RECORDS:

Any Deed conveying an interest in real property, executed after December 31, 1981, shall contain a mailing address of each GRANTEE appearing in the document (or separate instrument signed by Grantor or Grantee and attached to the document). If the address is missing, said document may only be recorded after a penalty fee the greater of: (1) TWICE the usual filing fee or (2) \$25.00

****Legal Description of Property Required on Document before Filing***

SPECIFICATIONS FOR RECORDING IN OFFICIAL RECORDS

PENALTY FEES IF:

1. Page is larger than 8 ½ X 14 (legal size)
2. Page is not legible or otherwise suitable for reproduction
3. First page doesn't contain a clear identifying heading indication the type of legal instrument
4. Names are not legibly typed or printed immediately under each signature
5. Photocopies or reproductions are not positive prints (black or white)
6. Riders or attachments are larger than the size of the pages as defined above or more than one rider included
7. Printed in type smaller than eight point type

OFFICIAL RECORDS:

(Deeds, Deed of Trusts, Affidavits, Assignments, Releases, State Tax Liens etc...)

First page	\$20.00
Each additional pg of same instrument.....	\$ 4.00
More than Five Names to Be Indexed.....	\$.25
Notice of Trustee's Sale (\$2.00) plus SB770 (\$5.00).....	\$ 7.00
Assumed Name Certificate.....	\$13.00

(Additional names to be indexed: .50 each)

UCC FILINGS:

Effective July 1, 2001, due to changes in Revised Article 9 (RA9) of the Business & Commercial Code, County Clerks will no longer accept UCC Filings except in the real estate records, All other UCC's will now be filed with the Office of the Secretary of State.

UCC- (filed in Official Records)..... \$16.00
Each additional page.....\$ 4.00

UCC-3(first page)..... \$16.00
Each additional page..... \$ 4.00

UCC-11(per debtor)..... \$16.00

MISCELLANEOUS RECORDS:

Abstract of Judgment not prepared by Clerks..... \$16.00
Each additional page..... \$ 4.00

Federal Tax Liens..... \$15.00

State Tax Liens..... \$10.00

Hospital Liens/Releases \$16.00
Each additional page..... \$ 4.00

Plats..... \$36.00

(approved in Commissioner's Court & printed on nylar paper)

Copies of Regular Plat..... \$20.00

Class B Plat (11X17)..... \$ 2.00

Plat on 8 ½ X 14..... \$ 1.00

Plat on 8 ½ X 11..... \$ 1.00

Marks and Brands (one location)..... \$15.00

Additional Locations..... \$ 5.00

Public Weigher's Bond..... \$15.00

Warehousemen's Bond..... \$ 5.00

Military Discharge Records..... N/C

SEARCHES:

Assumed Name (DBA)..... \$10.00

Federal Tax Liens..... \$10.00

State Tax Liens..... \$10.00

Abstract of Judgment..... \$10.00

UCC..... \$10.00

Deed Records..... \$10.00

Probate Records..... \$10.00

Criminal Records..... \$10.00

Birth Records.....	\$10.00
Death Records.....	\$10.00
Marriage Records.....	\$ 10.00

ACCORDING TO STATE LAW, no personal or title searches are allowed to be conducted by this office.

OFFICIAL RECORDS CD IMAGES:

Weekly	\$ 15.00
Every 2 Weeks	\$ 25.00
Monthly	\$ 40.00

PROBATE COURT COSTS

The deposit covers all clerical duties of the County Clerk for a period from initiation of such cause of action until either an Order Approving the Inventory and Appraisement is filed or until expiration of 120 days after initiation of such cause or action, whichever occurs first. Fees are due at the time such documents are presented for filing. Such deposits are as follows:

PROBATE OF WILL – ADMINISTRATIONS—GUARDIANSHIPS—MUNIMENT OF TITLE—HEIRSHIP PROCEEDINGS:

Clerk	\$40.00	
Judge	\$ 5.00	
Judicial Ed. Fund	\$ 3.00	
Law Library	\$35.00	
Sheriff (posting)	\$45.00	
Sheriff (service)	\$55.00 (if needed)	
SB770(Records Mgmt)	\$ 5.00	
SJF II (HB3211)	\$40.00	
Courthouse Security	\$ 3.00	
SB 1534 (indigent)	\$ 5.00	
Guardianship fee	\$20.00	
Total	\$256.00	(\$201.00 without service)

SMALL ESTATES:

Clerk	\$40.00
Judge	\$ 5.00
Judicial Ed. Fund	\$ 3.00
Law Library	\$35.00
SB770 (Records Mgmt)	\$ 5.00
SJF II (HB3211)	\$30.00
Courthouse Security	\$ 3.00
SB 1534 (Indigent)	\$ 5.00
Guardianship Fee	\$20.00
Total	\$156.00

Issuing Letters of Testamentary, Administration, etc..... \$2.00
 (Letters of Guardianship **expire ONE YEAR AND 120 DAYS** unless renewed -
 Sec. 659, Probate Code)

Claims.....\$2.00

**Citations to be served outside of Kleberg County must be sent with the proper Sheriff's fee
 by the party filing the suit.**

INVENTORY –ANNUAL/FINAL ACCOUNTS – SALE OF PROPERTIES

Filing Inventory (after 120 days of initial filing).....	\$30.00
Order Approving.....	\$ 7.00
Final Annual Account	\$30.00
Order Approving.....	\$ 7.00
Filing Final Account	\$30.00
Posting Citation.....	\$55.00
Order Approving.....	\$ 7.00
Application to Sell Real Property	\$30.00
Order Approving.....	\$ 7.00
All other documents filed (after 120 days after initial filing).....	\$30.00
Order Approving.....	\$ 7.00
Annual Reports on the Person in Guardianship	\$30.00
Order Approving.....	\$ 7.00

PROBATE:

Wills For Safe Keeping \$ 5.00

CRIMINAL FEES

**Court Costs On Offenses Committed
 On Or After
 January 01, 2008**

Appeals (Speeding & Other Offenses)

CLERK- County Clerk's Fee; Court Costs	\$ 40.00
CA- County Attorney Fees	\$ 25.00
CVCA- Compensation to Victims of Crime	\$ 15.00
CCC- Consolidated Court Costs	\$ 60.00
JCPT- Judicial Education Fee	\$ 2.00

526-1 - County Records Mgmt & Preservation (Amended HB 2968)	\$ 22.50
526-2 – County Clerk’s Office Mgmt & Preservation (Amended HB 2968)	\$ 2.50
H1934 – Courthouse Security Fund (Amended SB 182)	\$ 4.00
SJF-1 (House Bill 66 – State Judicial Fund-Const.)	\$ 15.00
FA- Fugitive Apprehension Fee	\$ 5.00
JCD- Juvenile Crime & Delinquency	\$.50
CMI- Correctional Mgmt. Institute	\$.50
HB70- Appeals-Criminal	\$ 3.00
SCC- Statutory Court Cost	\$ 15.00
IDF- Indigent Defense Fee	\$ 2.00
JSF- Judicial Support Fee	\$ 6.00
JRF- Jury Reimbursement Fee	\$ 4.00
TOTAL COURT COSTS	\$ 222.00

<p>TIME PAYMENT FEE \$ 25.00</p> <p>(If Applicable)</p> <p>Applied only if Defendant should need additional time to pay Court Costs and /or fine, which would exceed the court ordered dates)</p>
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CRIMINAL FEES

**Court Costs On Offenses Committed
On Or After
January 01, 2008**

CLERK- County Clerk’s Fee; Court Costs	\$ 40.00
SO- Sheriff	\$ 20.00
CA- County Attorney Fees	\$ 25.00
CVCA-Compensation to Victims of Crime	\$ 35.00
CCC- Consolidated Court Costs	\$ 83.00
JCPT- Judicial Education Fee	\$ 2.00
HB11- Breath Alcohol Testing	\$ 4.00
526-1 – County Records Mgmt & Preservation (Amended HB 2968)	\$ 22.50
526-2 – County Clerk’s Office Mgmt & Preservation (Amended HB 2968)	\$ 2.50
H1934- Courthouse Security Fund (Amended SB182)	\$ 4.00
SJF-1 – (House Bill 66 – State Judicial Fund – Const.)	\$ 15.00

FA- Fugitive Apprehension Fee	\$ 5.00
JCD- Juvenile Crime & Delinquency	\$.50
CMI- Correctional Mgmt. Institute	\$.50
SCC- Statutory Court Cost	\$ 15.00
IDF- Indigent Defense Fee	\$ 2.00
JSF- Judicial Support Fee	\$ 6.00
JRF- Jury Reimbursement Fee	\$ 4.00

TOTAL COURT COSTS **\$286.00**

****ADD IF APPLICABLE**:**

*Arrest Fee (is collected when an officer issues written notice to appear in court following the defendants violation or an arrest is made without a warrant)	\$ 5.00
* Warrant Fee (Executing or processing an arrest warrant)	\$ 50.00
* Graffiti Eradication	\$ 5.00
* Jury Trial Fee	\$ 20.00
* Videotape (on DWI's)	\$ 15.00
* EMS (EMS Trauma Fund)	\$100.00
*HB1751 – Restitution Installments (\$ 6.00 goes to defray collection costs) (\$6.00 goes to Texas Crime Victims Comp. Fund / AG's Office)	\$ 12.00
DCP- Drug/Alcohol Court Program	\$ 50.00
STF- State Traffic Fine	\$ 30.00

Time Payment Fee \$ 25.00 (If Applicable) Applied only of Defendant should need additional time to pay Court Costs and /or Fine, which would exceed the court ordered dates.)

COMMISSIONERS COURT:

Minute Tapes	\$ 5.00
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NO CHARGE FOR COUNTY COMMISSIONERS OR ELECTED OFFICIALS.