

## Kleberg County Commissioners' Court Minutes



### Regular Session On Monday, July 27, 2020 @ 1:30 P.M.

BE IT REMEMBERED, that on this the 27<sup>th</sup> day of July, 2020 the Commissioners' Court of Kleberg County, Texas, met in Regular Session in the Courthouse Annex, of the Law Enforcement Center, 1500 E. King, Kingsville, Texas with the following present:

#### Kleberg County Commissioners Court:

Hon. Rudy Madrid, Co. Judge  
David Rosse, Commissioner Pct. #1  
Chuck Schultz, Commissioner Pct. #2  
Roy Cantu, Commissioner Pct. #3  
Zaragoza "Shorty" Salinas, Commissioner Pct. #4 (Not Present)  
Stephanie G. Garza, County Clerk

#### Also present were:

Kira Talip-Sanchez, Co. Attorney  
Melissa S. Green, Co. Auditor  
Prissy A. Cantu, Co. Treasurer(absent)  
Anna Ramirez, Deputy Clerk

COURT WAS OPENED and called to order by Judge Madrid to consider the following agenda items, Commissioner Rosse gave the invocation and Commissioner Schultz led the Court in the Pledge of Allegiance of the United States and Texas.

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#### PUBLIC COMMENTS:

None

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#### AGENDA ITEM #1

#### In The Matter Of Discussing And Acting On Approving Payment Of Bills

The above matter coming on for consideration, a motion was made by Commissioner Cantu and seconded by Commissioner Schultz approving to pay the bills as presented. Upon vote, the motion carried unanimously and so ordered.

#### Bills

McKesson Medical Surgical-- \$1,052.23  
Scott & Merriman Inc.--\$1,310.61  
Scott & Merriman Inc.-- \$320.88  
US Foodservice--\$2,673.74  
Matera Paper Co.--\$859.51  
Gateway Printing & Office--\$411.92  
The Reyna Network--\$3,000.00  
Fulcrum Consulting--\$40,000.00  
The Reyna Network--\$8,000.00  
Troy Charles Martinez--\$750.00  
Healthcare Injection Solution--\$5,085.00  
Atco International--\$470.00  
Bob Barker Company--\$1,018.79  
Quill Corporation--\$425.84  
ITC Corporation--\$3,148.00  
Edge Specialty Services--\$5,900.00  
USFAT LLC--\$600.00  
Tractor Supply Credit Plan--\$319.99  
Bob Barker Company--1,113.60  
USA Blue Book--\$457.00  
Grainger--\$352.00  
US Foodservice--\$2,113.56  
US Foodservice--\$1,911.66  
Lowe's--\$384.55  
Holt Cat--\$729.00  
T.J. Electric--\$3,740.00  
US Foodservice--\$1,901.30

US Foodservice--\$1,673.33  
 USFAT LLC--\$350.00  
 USFAT LLC--\$350.00  
 USFAT LLC--\$350.00  
 USFAT LLC--\$350.00  
 USFAT LLC--\$729.05  
 USFAT LLC--\$350.00  
 Quill Corporation--\$1,156.85  
 Birdwell Computer Services--\$395.00  
 Purchase Power--\$1,520.99  
 Pro-Tex Pest Management--\$300.00  
 Matera Paper Co.--\$359.88  
 Ramirez-Salinas Funeral Hm.--\$995.00  
 Clinical Pathology Lab--\$488.70  
 Robert Morales MD--\$430.09  
 Integrity Industries--\$862.50  
 Christus Spohn Health System--\$1,267.04  
 Christus Spohn Health System--\$4,404.60  
 Lucy Adame-Clark- Bexar Co. Mental Health--\$560.00  
 Mendoza's Pharmacy--\$6,974.88  
 Kingsville Cardiovascular--\$2,458.83  
 OJ Rodriguez--\$1,243.60  
 Coastal Bend Abultry--\$826.83  
 South Texas Retina Consltant--\$456.82

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## AGENDA ITEM #2

### In The Matter Of Discussing And Acting On Budget Line Item Transfers

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Cantu to approve the budget line item transfers as presented. Upon vote, the motion carried unanimously and so ordered.

#### Budget Line Item Transfers

##### Human Services

128-632-182 to 128-632-103--\$400.00  
 128-632-182 to 128-632-151--\$100.00  
 128-632-182 to 128-632-162--\$2,300.00  
 128-632-182 to 128-632-202--\$1,300.00

##### Maintenance

010-510-350 to 010-510-450--\$5,900.00

##### Human Services

052-632-417 to 052-632-448--\$15,000.00

##### Juvenile Probation Dept.

012-571-427 to 012-571-492--\$1,055.24  
 012-571-476 to 012-571-492--\$500.59  
 012-571-453 to 012-571-405--\$17.00  
 012-571-420 to 012-571-405--\$251.92  
 012-571-464 to 012-571-405--\$43.17  
 012-571-493 to 012-571-405--\$300.00  
 012-571-330 to 012-571-492--\$100.00

##### Road & Bridge Pct. 3

025-623-573 to 025-623-454--\$1,700.00

##### Non-Dept

010-409-493 to 010-409-412--\$2,580.00

##### COVID-19

010-632-397 to 010-632-104--\$828.00  
 010-632-397 to 010-632-204--\$2,248.39  
 010-632-397 to 010-632-206--\$724.34  
 010-632-397 to 010-632-332--\$3,300.00

##### Sheriff

010-560-432 to 010-560-422--\$299.50  
 010-560-430 to 010-560-422--\$73.74  
 010-560-341 to 010-560-423--\$1,500.00  
 010-560-343 to 010-560-423--\$1,500.00  
 010-560-393 to 010-560-348--\$894.00  
 010-560-393 to 010-560-423--\$1,106.00

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AGENDA ITEM #3

In The Matter Of Discussing And Acting On Approving Budget Amendments

The above matter coming on for consideration, a motion was made by Commissioner Cantu and seconded by Commissioner Rosse to approve the budget amendments as presented. Upon vote, the motion carried unanimously and so ordered.

Budget Amendments

Dist Clk Records Mgmt  
029-360-029--\$5.40

JP's Tech Fund-Revenues  
032-360-032--\$26.71

Constable #4 9/1-8/31 Revenues  
044-360-044--\$37.40

CA's Asset Forfeitures-Revenues  
046-360-046--\$1.38

1993 Interest & Sinking Revenues  
060-360-060--\$112.97

Airport Ramp Grant-Revenues  
072-360-072--\$1.37

Emergency & Insurance RSRV-Revenues  
088-360-088--\$.21  
088-360-188--\$9.98

Hotel/Motel Occupancy Revenues  
102-360-115--\$32.58

Courthouse Restoration-Revenues  
110-360-110--\$4.59

CPS Exxon Building-Revenues  
118-360-575--\$59.41

KSO Chapter 59-Revenues  
134-360-512--\$2.88

DPS Seizures-Revenues  
142-360-580--\$22.26

Const #3 Asset Frfrtr-Revenues  
143-360-143--\$2.36

Energy Project-Revenues  
210-360-210--\$1.68

Human Services  
052-333-634--\$461,211.00  
052-634-136--\$20,000.00  
052-634-151--\$455.00  
052-634-185--\$2,963.00  
052-634-186--\$30,000.00  
052-634-195--\$5,000.00  
052-634-201--\$6,000.00  
052-634-202--\$20,500.00  
052-634-203--\$5,000.00  
052-634-204--\$130.00  
052-634-206--\$120.00  
052-634-448--\$341,043.00  
052-634-417--\$30,000.00

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AGENDA ITEM #4

In The Matter Of Discussing And Acting On Change Of Status For Employees

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Rosse approving status changes for the following employees:

Keley Dodd	Legal Intern	D.A.'s Office	Resign
Herman A. Cantu	D.A. Investigator	D.A.'s Office	Reclassification
Norma Delagarza	Deputy Clerk	County Clerk	Resign
Clarissa Fierro	Deputy Clerk	County Clerk	New Employee
Joanna Zarate	Meal Driver	KCHS	New Employee
Seth Riviera	Meal Driver	KCHS	New Employee
Jackie Reyes	Meal Driver	KCHS	Resign
Patricia Ortega	Office Mgr/Sec	Extension	New Employee
Delma Trevino	Deputy Tax Assessor	Tax Office	New Employee
Sonia Robles	Deputy Tax Assessor	Tax Office	New Employee
Sarah Lakers	Interim Sergeant	Sheriff	Longevity
Gloria Robles	Det. Officer	Sheriff	Longevity
Cynthia Cruz	Telecommunication	Sheriff	Longevity
Carlos Cuellar	Sheriff Deputy	Sheriff	Longevity
David Mendoza	Lieutenant	Sheriff	Longevity
Michael Gutierrez	Sheriff Deputy	Sheriff	Longevity
Javier Gonzalez Jr	Detention Officer	Sheriff	Bachelor Certificate
Kelly Chapa	Detention Officer	Sheriff	Advanced Jailer
Jacob Molina	Interim Patrol	Sheriff	Longevity
Juan Pena	Jail Corporal	Sheriff	
Rebecca Grimaldo	Court Clerk	J.P. 1	Longevity
Jasmine Flores	Part-Time	Dist. Clerk	
Jarkishia Garza	Bus. Mngr.	Juvenile Prob.	Longevity
Crystal Vela	Deputy Tax Assessor	Tax Office	Promotion
Velma Perez	Deputy Tax Assessor	Tax Office	Retire
Dianna Mendiola	Sheriff Deputy	Sheriff	Longevity
Dianna Mendiola	Sheriff Deputy	Sheriff	Certificate

Upon vote, the motion carried unanimously and so ordered.

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#### AGENDA ITEM #5

#### In The Matter Of Discussing And Acting On Monthly Reports

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Cantu to adopt the Order receiving the monthly reports as presented and file them for public record. Upon vote, the motion carried unanimously and so ordered.

#### Monthly Reports

County Clerk-Special & Court Fees- June 2020

JP Pct. 1- June 2020

JP Pct. 3 –June 2020

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#### AGENDA ITEM #6

#### In The Matter Of Discussing And Acting On Minutes From Previous Meetings

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Schultz accepting and approving minutes from previous meetings. Upon vote, the motion carried unanimously and so ordered.

#### Previous Meetings

June 29, 2020- Public Hearing (5:30)

July 16, 2020- Regular Session

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AGENDA ITEM #7

**In The Matter Of Discussing And Acting On Receiving Proposals For Kleberg County Building Annex Addition**

The above matter coming on for consideration, a motion was made by Commissioner Cantu and seconded by Commissioner Schultz approving the proposal received from Gravely Construction for Kleberg County Building Annex addition. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #8

**In The Matter Of Discussing And Acting On Awarding Proposal For Kleberg County Building Annex Addition**

The above matter coming on for consideration, a motion was made by Commissioner Cantu and seconded by Commissioner Schultz awarding proposal for Kleberg County Building Annex addition to Gravely Construction. Upon vote, the motion carried unanimously and so ordered.

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**COMMISSIONER’S COURT AGREED TO DISCUSS AGENDA ITEM 12**

AGENDA ITEM #12

**In The Matter Of Discussing And Acting On Replacing Or Repairing Constable Pct. 1 Patrol Unit #3149**

The above matter coming on for consideration, **has been tabled.**

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**COMMISSIONER’S COURT AGREED TO DISCUSS AGENDA ITEM 18-19**

AGENDA ITEM #18

**In The Matter Of Discussing And Acting On Ratifying The County Judge’s Signature To Accept \$175,000.00 From USDA For Rural Business Development Grant**

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Schultz approving to ratify the County Judge’s signature to accept \$175,000.00 from USDA for Rural Business Development Grant. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #19

**In The Matter Of Discussing And Acting On Allowing Employees To Carry Over Vacation Hours To Next Fiscal Year Due To COVID Pandemic**

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Judge Madrid allowing employees to carry over vacation hours to next fiscal year due to COVID pandemic. Upon vote, the motion carried unanimously and so ordered.

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**COMMISSIONER’S COURT AGREED TO DISCUSS AGENDA ITEMS 22-23**

AGENDA ITEM #22

**In The Matter Of Discussing And Acting On Approving The Continuation Of Four (4)-10 Hour Workdays For Kleberg County Employees**

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Cantu approving the continuation of the four (4)-10 hour workdays for Kleberg County employees until further notice. Upon vote, Judge Madrid, Commissioner Cantu and Commissioner Schultz voted aye and Commissioner Rosse voted nay. The motion carried and so ordered.

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AGENDA ITEM #23

**In The Matter Of Discussing And Acting On COVID 19 Updates**

**Judge Madrid-**

Testing being done at JK Northway July 27-28 2020.  
No one will be turned away. Free of charge.  
Don't let guard down.  
Continue to wear masks.  
Encourage social distancing.

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**Conduct Any Other Business Necessary For The Proper Functioning Of County Business**

**Judge Madrid –**

Thanking Kleberg County & City of Kingsville employees helping with Hurricane Hanna volunteer evacuation.  
Activated the Fema Domes  
Meeting July 28, 2020 @ Seawind to assess damage.  
Thanking Human Services for keeping an eye on elderly.  
Riviera Peir is total loss. Loyola Peir is still standing and sustained some damage.  
Advising not to put boats in the water, too much debris.  
Ensuring the safety of our citizens.

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**Judge Madrid left to Corpus Christi to be with Salinas family @ 2:18 P.M.  
Commissioner Rosse took over.**

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**COMMISSIONER'S COURT AGREED TO DISCUSS AGENDA ITEMS 13-17**

AGENDA ITEM #13

**In The Matter Of Discussing And Acting On Request By Rolando Gonzalez To Open The South End Of CO RD 1144**

The above matter coming on for consideration, after much discussion a motion was made Commissioner Schultz and seconded by Commissioner Cantu to bring back to next meeting. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #14

**In The Matter Of Discussing And Acting On Approving Designation Of Melissa T. De La Garza, PCC, Kleberg County Tax Assessor-Collector To Calculate And Publish The No-New Revenue Tax Rate And Voter-Approval Tax Rate For 2020 And Any Appropriate Action**

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Cantu approving designation of Melissa T. De La Garza, PCC, Kleberg County Tax Assessor-Collector to calculate and publish the No-New Revenue Tax Rate and Voter-Approval Tax Rate for 2020 and any appropriate action. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #15

**In The Matter Of Discussing And Acting On Approving Certification Of 2019 Excess Debt Collections And 2020 Anticipated Collection Rate**

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Schultz approving certification of 2019 Excess Debt Collections and 2020 Anticipated Collection Rate. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #16

**In The Matter Of Discussing And Acting On Setting 2021 Fees Charges For Civil Services By The Sheriff And Constables Required Under Texas Local Government Code, Section 118.131 And Such Fees To Be Reported To The State Comptroller**

The above matter coming on for consideration, a motion was made by Commissioner Cantu and seconded by Commissioner Schultz approving setting 2021 fees charges for Civil Services by the Sheriff and Constables required under Texas Local Government Code, Section 118.131 and such fees to be reported to the State Comptroller. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #17

**In The Matter Of Discussing And Acting On Rental Agreement For Xerox Copy Machine For The County Clerk's Office**

The above matter coming on for consideration, a motion was made by Commissioner Cantu and seconded by Commissioner Schultz approving rental agreement for Xerox copy machine for the County Clerk's Office. Upon vote, the motion carried unanimously and so ordered.

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**COMMISSIONER'S COURT AGREED TO DISCUSS AGENDA ITEMS 20-21**

AGENDA ITEM #20

**In The Matter Of Discussing And Acting On Posting Notice And Setting A Public Hearing Date Regarding Request By Adult & Teen Challenge Of Texas To Convert The Old B Bar B Bed & Breakfast Building To A Residential Drug & Alcohol Rehabilitation Facility**

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Cantu approving to post a notice and setting a public hearing date regarding request by Adult & Teen Challenge of Texas

to convert the old B Bar B Bed & Breakfast building to a residential Drug & Alcohol Rehabilitation Facility. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #21

**In The Matter Of Discussing And Acting On Implementing A Burn Ban**

The above matter coming on for consideration, **No action needed.**

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**EXECUTIVE SESSION @ 2:50 P.M.**

AGENDA ITEM #9

**In The Matter Of Discussing And Acting On Approving CEAP Cares Contract For Kleberg County Human Services**

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Cantu approving CEAP Cares contract for Kleberg County Human Services. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #10

**In The Matter Of Discussing And Acting On Approving New Department In Fund 052 For Expense 052-634 And Revenue 052-333-634**

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Cantu approving new department in fund 052 for Expense 052-634 and Revenue 052-333-634. Upon vote, the motion carried unanimously and so ordered.

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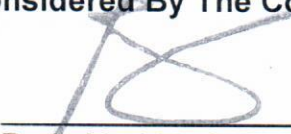
AGENDA ITEM #11

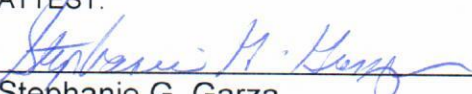
**In The Matter Of Discussing And Acting On Approving Contract For 5311 CARES ACT For Kleberg County Human Services Project #51018012920**

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Cantu approving contract for 5311 CARES ACT for Kleberg County Human Services Project #51018012920. Upon vote, the motion carried unanimously and so ordered.

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**With No Further Business At Hand To Be Considered By The Court At This Time, Adjournment Was Had.**

  
\_\_\_\_\_  
Rudy Madrid, County Judge

ATTEST:  
  
Stephanie G. Garza  
County Clerk and Ex-Officio Member  
Of the Commissioners Court  
Kleberg County, Texas

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