

Kleberg County Commissioners' Court Minutes



Emergency Session On Thursday, March 26, 2020 @ 12:00 P.M.

BE IT REMEMBERED, that on this the 26th day of March, 2020 the Commissioners' Court of Kleberg County, Texas, met in Emergency Session in the Courthouse Annex, of the Law Enforcement Center, 1500 E. King, Kingsville, Texas with the following present:

Kleberg County Commissioners Court:

Hon. Rudy Madrid, Co. Judge
David Rosse, Commissioner Pct. #1
Chuck Schultz, Commissioner Pct. #2
Roy Cantu, Commissioner Pct. #3
Zaragoza "Shorty" Salinas, Commissioner Pct. #4
Stephanie G. Garza, County Clerk

Also present were:

Melissa S. Green, Co. Auditor
Prissy A. Cantu, Co. Treasurer
DeAnna L. Esquivel, Deputy Clerk

COURT WAS OPENED and called to order by Judge Madrid to consider the following agenda items, Commissioner Schultz gave the invocation and Commissioner Rosse led the Court in the Pledge of Allegiance of the United States and Texas.

* * * * *

PUBLIC COMMENTS:

None

* * * * *

*****Amendment To Agenda Was Discussed First*****

AGENDA ITEM #1

In The Matter Of Discussing And Acting On Approving Payment Of Bills

The above matter coming on for consideration, a motion was made by Commissioner Cantu and seconded by Commissioner Salinas approving to pay the bills as presented. Upon vote, the motion carried unanimously and so ordered.

Bills

F&D Floor Covering -- \$833.99
Kingsville C&A -- \$385.87
F&D Floor Covering -- \$3,891.78
F&D Floor Covering -- \$1,655.51
F&D Floor Covering -- \$1,419.00
Neessen Chevrolet -- \$2,334.03
Pueblo Tires LTD -- \$677.94
Labatt Food Services -- \$2,658.22
South Texas County Judges -- \$300.00
Kingsville C&A -- \$846.54
US FoodService Inc. -- \$1,748.50
Kingsville C&A -- \$936.93
Zarsky Lumber Co. -- \$1,266.16
Esequiel Cheque De La Paz -- \$301.70
Baby Joe Salinas -- \$12,500.00
McCoys -- \$329.89
ITC Corp. -- \$1,976.00
Ramirez-Salinas Funeral Home -- \$2,985.00
Kingsville C&A -- \$548.54
F&D Floor Covering -- \$1,864.67

US FoodService Inc. -- \$656.46
ACME Radiator & Muffler -- \$890.00
US FoodService Inc. -- \$313.36
US FoodService Inc. -- \$453.38
US FoodService Inc. -- \$1,323.01
USFAT LLC -- \$1,292.10

* * * * *

AGENDA ITEM #2

In The Matter Of Discussing And Acting On Budget Line Item Transfers

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Cantu to approve the budget line item transfers as presented. Upon vote, the motion carried unanimously and so ordered.

Budget Line Item Transfers

SeaWind
010-661-573 to 010-661-350 -- \$5,000.00

Sheriff
010-560-497 to 010-560-486 -- \$1,200.00

Human Services
058-637-497 to 058-637-499 -- \$590.00

COVID-19
010-632-397 to 010-632-497 -- \$2,245.88
010-632-397 to 010-632-499 -- \$12,082.96

Task Force
108-548-427 to 108-548-420 -- \$450.00
108-548-393 to 108-548-420 -- \$450.00
108-548-450 to 108-548-420 -- \$400.00

* * * * *

AGENDA ITEM #3

In The Matter Of Discussing And Acting On Approving Budget Amendments

The above matter coming on for consideration, a motion was made by Commissioner Cantu and seconded by Commissioner Schultz to approve the budget amendments as presented. Upon vote, the motion carried unanimously and so ordered.

Budget Amendments

EDA Grant
173-516-403 -- \$97,500.00
173-516-412 -- \$9,000.00

Juvenile Probation Dept.
021-360-021 -- \$1.33

Juvenile Probation Dept.
012-361-012 -- \$312.00
012-202-449 -- \$20.00
012-360-012 -- \$1.02

Human Services
058-637-453 -- \$1,693.00

Boat Ramp Grant
180-660-486 -- \$497,131.00

Disaster Relief Fund
182-330-594 -- \$3,500.00

Energy Project
210-620-629 -- \$73,265.77
210-620-669 -- \$97,435.20

General Fund Road & Bridge
010-390-025 -- <\$23,388.27>
025-700-010 -- \$23,388.27

* * * * *

AGENDA ITEM #4

In The Matter Of Discussing And Acting On Change Of Status For Employees

The above matter coming on for consideration, a motion was made by Commissioner Cantu and seconded by Commissioner Salinas approving status changes for the following employees:

Lorena V. Bumgarner	Deputy Tax Assessor	Tax Office	Longevity
Jaime Garza	Chief Deputy	Sheriff Office	Longevity
Angela D. Hack	Detention Nurse	Sheriff Office	Longevity
Jose D. Longoria	Capt. Operations	Sheriff Office	Certificate

Upon vote, the motion carried unanimously and so ordered.

* * * * *

*****Original Agenda*****

AGENDA ITEM #1

In The Matter Of Discussing And Acting On Appointing Essential Personnel For Kleberg County

The following was discussed regarding appointing essential personnel for Kleberg County:

Commissioner Rosse-

After visiting with the Judge, County Treasurer and Auditor essential personnel for Kleberg County are:

- Maintenance Department – Director and 3 employees
- Auditor’s Office
- Treasurer’s Office
- Sheriff Department
- Pct. 1 & 3 – 3 employees each for road work
- Frances Garcia – Executive Assistant to County Judge
- Tom Sanchez – Emergency Management Coordinator
- Emilio Garcia – City/County Health Department
- Human Services
- Task Force
- EMS

I have received calls from people stating they are needing things from the County Clerk’s Office: paperwork filed for closing on homes, recording documents, copies, etc...

The County Clerk’s Office is essential

Judge Madrid –

- Employees sent home will get paid
- If employees come in to work, they will get paid time and a half
- Department heads need to be proactive in keeping OT down
- Limit hours and days

Commissioner Cantu –

Work from home means “WORK” at home NOT take care of kids

Prissy A. Cantu, County Treasurer –

Employee time sheets will need to be turned in before they leave
Time will go under "Other" for employees sent home through April 8, 2020

Judge Madrid –

Each department head needs to submit a list of essential employees to Frances Garcia

Any essential employee who comes in or is called in to work a separate time sheet will have to be done under **COVID-19** for the hours worked

If an essential employee is called in and is not able to come in due to being sick or having children at home, they will have to claim their time and take a sick or vacation day

We will be trying to recoup this money that is why a separate time sheet under COVID-19 has to be done

Melissa S. Green, County Auditor –

Reimbursement for COVID-19 is not 100% but 75/25%

Judge Madrid –

The court is aware of the reimbursement percentage

The above matter coming on for consideration, a motion was made by Judge Madrid and seconded by Commissioner Cantu giving Judge Madrid authority to work with the County Treasurer and Auditor on appointing essential personnel for Kleberg County. Upon vote, the motion carried unanimously and so ordered.

* * * * *

• Conduct Any Other Business Necessary For The Proper Functioning Of County Business

After some discussion in regards to moving monies from one account to another to cover COVID-19 expenses, a motion was made by Commissioner Rosse and seconded by Judge Madrid authorizing Judge Madrid to work with the County Treasurer and Auditor to make transfers as needed. Upon vote, the motion carried unanimously and so ordered.


* * * * *

With No Further Business At Hand To Be Considered By The Court At This Time, Adjournment Was Had.



Rudy Madrid, County Judge

ATTEST:



Stephanie G. Garza
County Clerk and Ex-Officio Member
Of the Commissioners Court
Kleberg County, Texas

