

# Kleberg County Volunteer Deputy Registrar Training

Kleberg County's Volunteer Deputy Registrar (VDR) training program utilizes the materials developed by the Secretary of State. Kleberg County is now offering on-line training for a Volunteer Deputy Registrar

**\*\*To begin the process, complete the Request for Appointment as a Volunteer Deputy Registrar found at:**

**<https://www.sos.texas.gov/elections/forms/bw2-1.pdf>**

**\*\*Print, sign and return to [mtdelagarza@co.kleberg.tx.us](mailto:mtdelagarza@co.kleberg.tx.us). You may also fax to 361-595-8546, or mail to Kleberg County Voter Registrar, P O Box 1457, Kingsville, TX 78364-1457.**

**\*\*After we receive your application, you will be sent a link to review the SOS on-line Volunteer Deputy Registrar training.**

**\*\*Upon completing the training, you will need to make an appointment by calling 361-595-8542 to complete the required examination on the on-line Volunteer Deputy Registrar training at the Kleberg County Voter Registration office.**

**\*\*You will take a Volunteer Deputy Registrar examination to confirm your knowledge of the registration process and the responsibilities of a Volunteer Deputy Registrar. The examination is "open book". A potential VDR can use the training materials to assist them when completing the examination. A potential VDR is required to answer 90% (18 of 20) of the examination questions correctly to successfully complete the application.**

**\*\*Upon satisfactory completion of the examination a Certificate of Appointment for Volunteer Deputy Registrar will be issued along with the required packet of materials.**

**Thank you for your service to increase voter registration in Kleberg County.**

**If you have any questions, please contact this office at 361-595-8542.**

**Important Note:** You may not accept registration applications until you have received the registration packet and the Certificate of Appointment from our office.