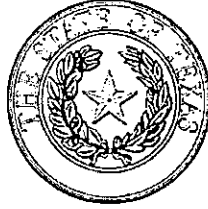


Kleberg County Commissioners' Court Minutes



Special Session On Monday, March 30, 2026 @ 1:30 P.M.

BE IT REMEMBERED, that on this the 30th day of March 2026 the Commissioners' Court of Kleberg County, Texas, met in Special Session in the Courthouse Annex, of the Law Enforcement Center, 1500 E. King, Kingsville, Texas with the following present:

Kleberg County Commissioners Court:

Hon. Rudy Madrid, County Judge
David Rosse, Commissioner Pct. #1
Chuck Schultz, Commissioner Pct. #2
Jerry Martinez, Commissioner Pct. #3
Marcus Salinas, Commissioner Pct. #4
Salvador "Sonny" Barrera, III, County Clerk

Also present were:

Kira Talip- Sanchez, County Attorney
Melissa S. Green, County Auditor
Priscilla A. Cantu, County Treasurer
Delma Treviño, Chief Deputy Clerk
Michelle Hernandez, Deputy Clerk

COURT WAS OPENED and called to order by Judge Madrid to consider the following agenda items, Commissioner Martinez gave the invocation and Commissioner Schultz led the Court in the Pledge of Allegiance of the United States and Texas.

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PUBLIC COMMENTS :

Dr. Jose Ugarte :

Dr. Ugarte is associated with the County Jail. Over the past 20 years, the inmate population has changed significantly, bringing new challenges. Rising costs for generic prescriptions—particularly for conditions such as Hepatitis C—and the limited availability of medications like penicillin have added to these concerns. Dr. Ugarte is fortunate to have the support of the nurse, Ms. Bunch, who is dedicated and available seven days a week. However, there has been discussion about the need for a medical assistant to ensure coverage during times when she may not be available. One proposal is to train jailers to become medical assistants and transition staffing from 8-hour shifts to 12-hour shifts to better meet the facility's needs.

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AGENDA ITEM #1

In The Matter Of Discussing And Acting On Approving Payment Of Bills

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez approving to pay the bills as presented. Upon vote, the motion carried unanimously and so ordered.

Bills

- Terminal Ballistics, Inc - \$1,025.00
- American Aluminum Accessories - \$6,417.00
- Kologik Software, INC - \$2,792.33
- Macareno Sign - \$26,750.00
- Ponderosa HVAC and Construction - \$4,500.00
- F&D Floor Covering Janitorial - \$1,086.34
- Rod's Parts & Supplies INC - \$2,018.49
- US Foodservices - \$2,098.20
- Daily Wells Communication - \$1,126.48
- AMG Printing and Mailing - \$1,449.63

A C Lawn and Garden - \$1,360.00
 US Foodservice INC - \$2,134.30
 Interagency Extradition Service - \$1,202.20
 Interagency Extradition Service - \$2,353.40
 Scott-Merriman INC - \$1,030.00
 City Ambulance Service - \$1,304.25
 Interagency Extradition Service - \$2,457.50
 Kologik Software, INC - \$2,792.33
 US Foodservice INC - \$1,731.49
 G&S Property Services - \$90,772.50
 Demco INC - \$2,386.75
 Kimberly Grigg, CSR - \$2,792.25
 TJ Electric - \$94,956.40

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AGENDA ITEM #2

In The Matter Of Discussing And Acting On Budget Line-Item Transfers

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Salinas to approve the budget line-item transfers as presented. Upon vote, the motion carried unanimously and so ordered.

Budget Line-Item Transfers

Pct 1 R&B

025-621-571 to 025-621-575 - \$60,000.00

EOC

084-520-412 to 184-520-553 - \$8,400.00
 184-520-427 to 184-520-553 - \$6,000.00
 184-520-310 to 184-520-553 - \$1,500.00
 174-520-486 to 184-520-536 - \$1,000.00

OLS 2026

254-560-573 to 254-560-499 - \$6,417.00

Human Services

052-641-417 to 052-644-448 - \$93,444.00
 052-642-497 to 052-642-118 - \$23,360.00
 052-642-310 to 052-642-118 - \$6,000.00
 052-642-440 to 052-642-118 - \$6,000.00

Juvenile Probation

012-571-412 to 012-571-424 - \$7,293.25

Jail 512

010-512-353 to 010-512-418 - \$50.00

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AGENDA ITEM #3

In The Matter Of Discussing And Acting On Approving Budget Amendments

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Schultz to approve the budget amendments as presented. Upon vote, the motion carried unanimously and so ordered.

Budget Amendments

VFD Bldgs

131-330-616 - \$1,009,227.50
131-617-554 - \$1,009,227.50

Human Services

028-330-505 - \$<674.90>
028-642-333 - \$<285.49>
028-642-440 - \$<199.15>
028-642-441 - \$<88.11>
028-642-442 - \$<102.15>

VFD Bldgs

131-330-616 - \$90,772.50
131-617-544 - \$90,772.50

Constable Pct 1

010-551-479 - \$1,408.60

Sheriff

010-560-454 - \$12,929.91

Human Services - CEAP

053-367-055 - \$10,000.00
053-633-449 - \$10,000.00

Sheriff

010-560-454 - \$12,929.91

Human Services - CEAP

053-367-055 - \$10,000.00
053-633-449 - \$10,000.00

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AGENDA ITEM #4

In The Matter Of Discussing And Acting On Accepting Of A Sub-Grant Award, From Texas Department Of Emergency Management (TDEM) For The Hazard Mitigation Grant Program (HMGP) DR-4485-0174 Kleberg County Master Drainage Plan, In The Amount Of \$1,215,243.90 With A 10% Local Share Amount Of \$135,027.10

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Schultz to accept a sub-grant award from Texas Department of Emergency Management (TDEM) For the Hazard Mitigation Grant Program (HMGP) DR-4485-0174 Kleberg County Master Drainage Plan, in the amount of \$1,215,243.90 with a 10% local share amount of \$135,027.10. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #5

In The Matter Of Discussing And Acting On Allowing The County Judge To Advertise For RFQ And REP For The TDEM Hazard Mitigation Grant Program DR-4485-0174 Kleberg County Master Drainage Plan.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Schultz to allow the County Judge to advertise for RFQ and REP for the TDEM Hazard Mitigation Grant Program DR-4485-0174 Kleberg County Master Drainage Plan. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #6

In The Matter Of Discussing And Acting On The Re-appointment Of Frances Garcia And Arturo Rodriguez, For A 2-year Term Beginning April 1, 2026 To April 1, 2028, To The South Texas Water Authority Board Of Directors

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Martinez to approve re-appointing of Frances Garcia and Arturo Rodriguez, for a 2-year term beginning April 1, 2026 to April 1, 2028, to the South Texas Water Authority Board of Directors. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #7

In The Matter Of Discussing And Acting On Adding Full Coverage Insurance To Six (6) 2025 Chevy Tahoe PPV (VIN #9393) (VIN #9450) (VIN #9625) (VIN #9698) (VIN #9663) And (VIN #9673)

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Martinez to approve adding full coverage insurance to six (6) 2025 Chevy Tahoe PPV (VIN #9393) (VIN #9450) (VIN #9625) (VIN #9698) (VIN #9663) and (VIN #9673). Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #8

In The Matter Of Discussing And Acting On Approval To Create A Medical Assistant Position, In The Kleberg County Sheriff's Department.

The above matter coming on for consideration, a motion was made by Judge Madrid and seconded by Commissioner Salinas to approve the creation of a Medical Assistant position within the Kleberg County Sheriff's Department. Judge Madrid directed County Auditor Melissa Green to review the budget for vacant positions to determine funding for the Medical Assistant position. The County will also reach out to Workforce Solutions to explore funding for the first six months. Upon vote, the motion carried and was so ordered.

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AGENDA ITEM #9

In The Matter Of Discussing And Acting On Approval To Authorize The Extension Office To Open And Maintain A Line Of Credit With Wal-Mart (TreviPay).

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Rosse to approve authorizing the Extension Office to open and maintain a line of credit with Walmart (TreviPay). Upon vote, the motion carried and was so ordered.

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AGENDA ITEM #10

In The Matter Of Discussing And Act On Approval A Revised Classification And Pay Scale For The Kleberg County Attorney's South Texas Specialized Crimes & Narcotics Task Force.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Rosse to approve the revised Classification and Pay Scale for the Kleberg County Attorney's South Texas Specialized Crimes and Narcotics Task Force. Jeremy Loftin, Task Force Commander, stated that while several pay raises were implemented in 2025, a formal classification system, including a structured longevity pay scale, had not been established. The revised pay scale is proposed to take effect in October of the next fiscal year, or sooner if feasible. It was further noted that one recently hired agent has already received a pay increase during the current fiscal year and will remain at that rate, while existing employees will be adjusted accordingly under the new pay scale. Upon vote, the motion carried and was so ordered.

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AGENDA ITEM #11

In The Matter Of Discussing And Acting On Approval Of A Memorandum Of Understanding Between The Kleberg County Attorney's South Texas Specialized Crimes & Narcotics Task Force And Kleberg County Commissioner Pct. 4 For Use Of A 2014 Ford F-150 Truck (VIN #3165).

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Salinas to approve a Memorandum of Understanding between the Kleberg County Attorney's South Texas Specialized Crimes and Narcotics Task Force and Kleberg County Commissioner Pct. 4 for use of a 2014 Ford f-150 Truck (VIN #3165). Upon vote, the motion carried and was so ordered.

AGENDA ITEM #12

In The Matter Of Discussing And Acting On Approval Payment To G&S Property Services, In The Amount Of \$23,449.00, For Riviera Pier Park Playground

The above matter having come before the Court for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas to approve payment in the amount of \$23,449.00 from the GOMESA grant to G&S Property Services for the Riviera Pier Park Playground project. Upon vote, the motion carried and was so ordered.

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AGENDA ITEM #13

In The Matter Of Discussing And Acting On Approval Payment To TJ Electric, In The Amount Of \$45,404.50, For Work At The EOC Building

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas to approve a payment to TJ Electric, in the amount of \$45,404.50, for work at the EOC building. Upon vote, the motion carried and was so ordered.

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AGENDA ITEM #14

In The Matter Of Discussing And Acting On Approval Of Change Order 1, for the Riviera Fire Department, In The Amount Of \$63,640.00, GLO MIT 24-065-036-E528

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez to approve of Change Order 1, for the Riviera Fire Department, in the amount of \$63,640.00, GLO MIT 24-065-036-E528. Upon vote, the motion carried and was so ordered.

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AGENDA ITEM #15

Adjourn Into Executive Session Under Texas Govt. Code 551.071 Regarding Pending Legal Matters Pertaining To The Kleberg County.

Adjourned into Executive Session at 2:10 pm

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AGENDA ITEM #16

Return To Open Session And Act On The Appropriate Action As Deemed Necessary @ 2:19 pm return.

To allow the County Attorney to address an accident that occurred outside the courthouse.

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Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners' Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of government code, chapter 551 that provides statutory authority will be announced.

County Judge:

- Will be traveling to Austin on Wednesday and San Antonio on Thursday; will remain available by phone if needed.
- Requested follow-up on obtaining the invoice for the Precinct 4 truck for South Padre Island.
- Reported that milling operations reduced costs on the highway, allowing for improved materials in Robstown and Driscoll; additional materials will be placed at Seawind and the park, with funding reallocated from GOMESA.
- Announced that nursing school awards will be presented soon.
- Noted that bids for the boat ramp and pier are due on April 2.

Commissioner Salinas:

- Reported that E. Sage Road has uneven areas at the end and requires equipment to level it to prevent water retention.
- Suggested increasing the use of social media to keep the public informed about county activities.

Commissioner Schultz:

- Stated that similar issues are anticipated on W. Sage Road.

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• Conduct Any Other Business Necessary For The Proper Functioning Of County Business

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With No Further Business At Hand To Be Considered By The Court At This Time, Adjournment Was Had.

Rudy Madrid, County Judge

ATTEST:

Salvador "Sonny" Barrera, III
County Clerk
Kleberg County, Texas