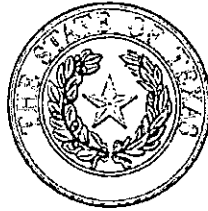


Kleberg County Commissioners' Court Minutes



Regular Session On Monday, January 13, 2025, 1:30 P.M.

BE IT REMEMBERED, that on this the 13th day of January, 2025 the Commissioners' Court of Kleberg County, Texas, met in Regular Session in the Courthouse Annex, of the Law Enforcement Center, 1500 E. King, Kingsville, Texas with the following present:

Kleberg County Commissioners Court:

Hon. Rudy Madrid, Co. Judge
David Rosse, Commissioner Pct. #1
Chuck Schultz, Commissioner Pct. #2
Jerry Martinez, Commissioner Pct. #3
Marcus Salinas, Commissioner Pct. #4
Salvador "Sonny" Barrera, III, County Clerk

Also present were:

Kira Talip- Sanchez, Co. Attorney
Melissa Green, Co. Auditor
Priscilla A. Cantu, Co. Treasurer
Janie Espindola, Deputy Clerk
Delma Trevino, Chief Deputy Clerk

COURT WAS OPENED and called to order by Kleberg County Judge Rudy Madrid to consider the following agenda items, Commissioner Schultz gave the invocation and Commissioner Salinas led the Court in the Pledge of Allegiance of the United States and Texas Flag.

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PUBLIC COMMENTS:

Delma Trevino, P.O. Box 436, Riviera, Texas 78379, 361-455-1661. I am employed by Kleberg County Clerk's Office as Chief Deputy Clerk. Mrs. Trevino was here today to speak to the court in regards to the Citibank Credit Card that is used by the county. Mrs. Trevino states that the card never works when needed as far as not having hold the hold released. We always have to call the auditor's office. Charges that needed to be paid at time of check out were taken out of my personal credit card which I had used to make the initial reservations.

Melissa Green, Kleberg County Auditor, advised they are having problems with Citi Cards and is looking into a credit card from Kleberg Bank.

Judge said to turn in itemized bills and they will be taken care of.

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AGENDA ITEM #1

In The Matter Of Discussing And Acting On Approving Payment Of Bills.

The above matter coming for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas to approve bills presented. Upon vote, the motion carried unanimously and so ordered.

Bills

Baker & Taylor--\$715.16
Demco Inc--\$303.58
Economy Printing LLC--\$1,197.10
F&D Floor Covering Janitorial--\$575.94
Galls LLC--\$325.44
Grainger--\$603.25
Higginbotham Insurance Agency--\$444.00
JAR Glass Mirror & Shower--\$487.00
Kingsville Record--\$1,126.00

ODP Business Solutions LLC--\$346.33
OCLC, Inc--\$2,000.00
Proforma Horizon Total Source--\$412.88
Ramirez-Salinas--\$625.00
Rod's Parts & Supplies Inc.--\$400.45
Turcotte-Piper Mortuary--\$2,985.00
Zarsky Lumber Company Inc.--\$368.56

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AGENDA ITEM #2

In The Matter Of Discussing And Acting On Budget Line Item Transfers.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Martinez to approve the budget line-item transfers as presented. Upon vote, the motion carried unanimously and so ordered.

Budget Line-Item Transfers

CCA

010-695-322 to 010-695-497--\$139,040.00

Com. Crt. Approved

010-695-300 to 010-695-497--\$25,000.00

Human Services

028-642-182 to 028-642-333--\$2,201.12
028-642-201 to 028-642-333--\$168.43
028-642-203 to 028-642-333--\$237.52
028-642-204 to 028-642-333--\$39.17
028-642-330 to 028-642-333--\$163.88
028-642-339 to 028-642-333--\$23.02
028-642-442 to 028-642-333--\$24.46
052-632-186 to 052-632-201--\$2,000.00
052-632-186 to 052-632-202--\$8,000.00
052-632-186 to 052-632-203--\$2,500.00
052-632-186 to 052-632-206--\$500.00
058-637-426 to 058-637-195--\$1,000.00
058-637-454 to 058-637-423--\$1,000.00
052-632-310 to 052-632-202--\$2,743.02
052-632-332 to 052-632-202--\$1,038.35
052-632-430 to 052-632-202--\$810.00
052-632-186 to 052-632-202--\$1,540.00
052-632-459 to 052-632-202--\$427.00
052-632-185 to 052-632-202--\$2,126.50

Road & Bridge Pct. 3

025-623-497 to 025-623-453--\$1,200.00
025-623-597 to 025-623-453--\$1,200.00

Seawind

010-661-481 to 010-661-430--\$510.00
010-661-427 to 010-661-430--\$115.00

AGENDA ITEM #3

In The Matter Of Discussing And Acting On Approving Budget Amendments.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Rosse to approve the budget amendments as presented. Upon vote, the motion carried unanimously and so ordered. If needed monies can be used from reserves.

Budget Amendments

County Attorney

010-478-497--\$145.00
010-478-814--\$600.00

Human Services

028-330-505--\$449.77
028-642-333--\$449.77
052-333-632--\$27,257.00
052-632-136--\$3,003.60
052-632-448--\$20,721.00
052-632-201--\$1,993.17
052-632-206--\$160.78
052-632-497--\$1,378.45

VFD Grant

131-330-616--\$76,153.50
131-616-403--\$76,153.50

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AGENDA ITEM #4

In The Matter Of Discussing And Acting On Approval Of Monthly Reports.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Salinas to approve adopting the order receiving these monthly reports and filing them as part of public record. Upon vote, the motion carried unanimously and so ordered.

Kleberg County Sheriff's-Monthly Report-December 2024
Kleberg County Tax Assessor-Collector-Monthly Report-December 2024
Kleberg County Clerk Court Cost-Monthly Report-June 2024-Amended
Kleberg County Clerk Bank Statement-Monthly Report-June 2024-Amended
Kleberg County Clerk Bank Statement-Monthly Report-July 2024
Kleberg County Clerk Statutory-Monthly Report-September 2024
Kleberg County Clerk Statutory-Monthly Report-October 2024
Kleberg County Clerk Statutory-Monthly Report-November 2024
Kleberg County JP#1-Monthly Report-December 2024
Kleberg County JP#3-Monthly Report-December 2024
Kleberg County JP#4-Monthly Report-December 2024
Kleberg County Airport-Monthly Report-December 2024
Kleberg County Agrilife Extension-Monthly Report-December 2024

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AGENDA ITEM #5

In The Matter Of Discussing And Acting On Change Of Status For Employees.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez to accept the change of status on new and former employees. Upon vote, the motion carried unanimously and so ordered.

Name	Hire Date	Job Title
Alan G. Gonzalez	12/22/2024	Deputy Patrol
Tamera G. Meyers	01/01/2025	Constable Pct #1
Michelle C. Molina	12/27/2024	Deputy Clerk
Albert R. Ramirez	01/01/2025	Surveillance Ofcr
Nathan J Saucedo	12/22/2024	Dispatcher
Michael J Schlater	12/30/2024	Asst District Atty
William L. Sweeny Jr	12/05/2024	Nutrition Driver

Name	Job Title	Hire Datre	Term Date
Ashley Flores	Deputy Clerk	10/28/2024	12/03/2024
Daniella Perez	Dispatcher	10/06/2024	12/06/2024
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AGENDA ITEM #6

In The Matter Of Discussing And Acting On Authorizing County Judge, Rudy Madrid, To Prepare And Submit A Proposal To 1PointFive P2's Request For Proposals (RFP) To Create, Manage And Facilitate A Community Advisory Board (CAB).

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez to approve for Kleberg County to team up with TAMUK on this project. Judge Madrid met with Santos McBain and Dr. West from TAMUK and had a discussion in reference to this project. TAMUK is going to apply for this grant, with Ray DeLosSantos acting as Liaison between the county and TAMUK. We are going to begin working on that grant immediately as we have until January 21, 2025 to request information and the application has to be submitted by February 3, 2025. There are some entities in Corpus Christi that are chasing this and this is something we need to keep in Kleberg County. Support the University on this and it will be a win, win for us. The Community Advisory Board is for everyone in this area. We will be seeking out individuals from parts of this area. Upon vote, motion carried unanimously, and so ordered.

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AGENDA ITEM #7

In The Matter Of Discussing And Acting On Approval Of 2025 Associate Membership To Texas Association Of Community Action Agencies.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Schultz to approve 2025 Associate Membership to Texas Association of Community Action Agencies. Upon vote, motion carried unanimously, and so ordered.

AGENDA ITEM #8

In The Matter Of Discussing And Acting On Approval Of CEAP Contract #58250004391 (2025) For Kleberg County Human Services.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Schultz to approve CEAP Contract #58250004391 (2025) for Kleberg County Human Services. Upon vote, motion carried unanimously, and so ordered.

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AGENDA ITEM #9

In The Matter Of Discussing And Acting On Approval Of Request For Waiver Of Rental Fee For J.K. Coliseum And VIP Building.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez to approve request for waiver of rental fees for the following two (2) events.

- March 1, 2025 Extension Office: 4-H Fundraiser
- June 27-29, 2025 Youth Livestock Showmanship Camp

Upon vote, motion carried unanimously, and so ordered.

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AGENDA ITEM #10

In The Matter Of Discussing And Acting On Approving Full Coverage Insurance On 2023 Chevrolet Van (VIN# 7274), 2024 Starcraft Allstar (VIN# 7525), Starcraft (VIN# 7414) And 350 Ford Transit Wagon (VIN# 2327) For Kleberg County Human Services.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Martinez to approve full coverage on 2023 Chevrolet Van (VIN# 7274), 2024 Starcraft Allstar (VIN# 7625), Starcraft (VIN# 7414) and 350 Ford Transit Wagon (VIN# 2327) for Kleberg County Human Services. Upon vote, motion carried unanimously, and so ordered.

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AGENDA ITEM #11

In The Matter Of Discussing And Acting On Approval Of A Resolution Authorizing Kleberg County To Apply For A Rural Business Development Grant (RBDG) From The United States Department Of Agriculture Rural Development (USDA).

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez to approve a Resolution authorizing Kleberg County to apply for a Rural Business Development Grant (RBDG) from the United States Department of Agriculture Rural Development (USDA). Upon vote, motion carried unanimously, and so ordered.

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AGENDA ITEM #12

In The Matter Of Discussing And Acting On Approval Of Strategic Alliance Memorandum Between The United States Small Business Administration And Kleberg County.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas to approve a Strategic Alliance Memorandum between the United States Small Business Administration and Kleberg County. Upon vote, motion carried unanimously, and so ordered.

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AGENDA ITEM #13

In The Matter Of Discussing And Acting On Approval Of Resolution Authorizing The County Judge To Apply For A Rebuilding American Infrastructure With Sustainability And Equity (RAISE) Discretionary Grant From The U.S. Department Of Transportation (USDOT).

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Salinas to approve a Resolution authorizing the County Judge to apply for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant from the U.S. Department of Transportation (USDOT). Upon vote, motion carried unanimously, and so ordered.

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AGENDA ITEM #14

In The Matter Of Discussing And Acting On Authorizing The Kleberg County Attorney To Enter Into An Agreement With Santos McBain For Professional Services Related To Grant Writing, Grant Administration And The Creation Of A Pipeline For Future Law Enforcement Funding For The Kleberg County Attorney's Specialized Crimes and Narcotics Task Force.

The above matter coming on for consideration, a motion was made by Commissioner Martinez and seconded by Commissioner Salinas to approve authorizing the Kleberg County Attorney to enter into an Agreement with Santos McBain for Professional Services related to Grant Writing, Grant Administration and the Creation of a Pipeline for Future Law Enforcement Funding for the Kleberg County Attorney's Specialized Crimes and Narcotics Task Force. Upon vote, motion carried unanimously, and so ordered.

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AGENDA ITEM #15

In The Matter Of Discussing And Acting On Authorizing The Kleberg County Sheriff To Enter Into An Agreement With Santos McBain For Professional Services Related To Grant Writing, Grant Administration And The Creation Of A Pipeline For Future Law Enforcement Funding For The Kleberg County Sheriff's Office.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Martinez to approve authorizing the Kleberg County Attorney to enter into an Agreement with Santos McBain for Professional Services related to Grant Writing, Grant Administration and the Creation of a Pipeline for Future Law Enforcement Funding for the Kleberg County Sheriff's Office. Upon vote, motion carried unanimously, and so ordered. Sheriff Richard Kirkpatrick asked to pay for these services from his budget, as he did have the monies there to pay for this. Judge advised it was his budget. Upon vote, motion carried unanimously and so ordered.

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AGENDA ITEM #16

In The Matter Of Discussing And Acting On Hiring Womack & Womack To E-File 1099's And W2's, For Kleberg County, Due To The Length Of Time To Obtain A TCC Number From The IRS.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez to approve hiring Womack & Womack to E-File 1099's and W2's, for Kleberg County, due to the length of time to obtain a TCC number from the IRS. Upon vote, motion carried unanimously with a vote of 4-0 as Commissioner Rosse recused himself.

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AGENDA ITEM #17

In The Matter Of Discussing And Acting On Approval of An Invoice To G&S Property Services, In The Amount of \$7,460.00 To Cultivate A New Ditch On Corner Of CR 1140 And FM 628.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez to approve invoice to G&S Property Services, in the amount of \$7,460.00 to cultivate a new ditch on corner of CR 1140 and FM 628. Upon vote, motion carried unanimously, and so ordered. Monies will be paid out of Reserves Fund until the Gomesa Grant money is received, at which time the money will be reimbursed to the Reserves Fund.

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AGENDA ITEM #18

In The Matter Of Discussing And Acting On Approval To Add Full Coverage Auto Insurance To A 2025 Dodge Ram 1500 (VIN# 2601) For The Kleberg-Kenedy Community Supervision And Correction Department.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Martinez to approve to add full coverage to a 2025 Dodge Ram 1500 (VIN# 2601) for the Kleberg-Kenedy Community Supervision and Correction Department. Upon vote, motion carried unanimously, and so ordered.

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AGENDA ITEM #19

In The Matter Of Discussing And Acting On Approval Of Adding An Additional Employee To The Kleberg County Maintenance Department.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez to approve adding an additional employee to the Kleberg County Maintenance Department. The individual that is being hired has a lot of experience in different phases of maintenance. He is a heavy equipment operator, does plumbing, carpentry among other things. Starting salary for this person will be \$18.00 per hr. Upon vote, motion carried unanimously, and so ordered.

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AGENDA ITEM #20

In The Matter Of Discussing And Acting On Approval Of Vision Statement And Mission Statement For The Kleberg County Rural Economic Development And Training Center/Regional Emergency Operations Center.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Schultz to approve the Vision Statement and Mission Statement for the Kleberg County Rural Economic Development and Training Center/Regional Emergency Operation Center. Upon vote, motion carried unanimously, and so ordered.

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AGENDA ITEM #21

In The Matter Of Discussing And Acting On Volunteer Fire Department.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Martinez. Kleberg County Attorney Kira Talip-Sanchez is going to send the Volunteer Fire Department a notice stating the existing contract is being terminated as a new contract cannot be entered into as there is one in place. Texas Associations of Counties states this needs to be done. Judge stated that prior to the thirty (30) day termination date, A Workshop will be held to go over any and all ideas that anyone has. Assistant Chief Woodrow states that they have never been included in any of the talks that have been held pertaining to the Fire Department. Judge told him that they would be able to participate and make any suggestions in regards to the new contract when it has been completed and on the table. Judge also stated that a person did not have to be a Volunteer Fireman to attend the workshop as it will be open to everyone. Commissioner Rosse asked the Fire Department personnel in attendance from the Ricardo Fire Department to please bring any issues to the Court to come to some type of understanding before going to the news media or place items on social media. The media should not be used to try and get a point across, bring

it before this court if you have any issues so we can try and resolve them. The new contract will have accountability, a Board of Directors will need to be elected. As Riviera Fire Department is incorporated, Ricardo Fire Department will be added to their paperwork. Everyone needs to work together. All expenditures will need to be approved by Commissioner Martinez of Pct. 3, this is part of accountability. If for some reason you cannot reach him, reach out to one of the other Commissioners or Judge Madrid. County will be looking at hiring a Fire Marshall to assist with all the county Fire Department issues. Upon vote, motion that was made by Commissioner Rosse made carried unanimously, and so ordered.

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AGENDA ITEM #22

**Adjourn Into Executive Session Under Texas Govt. Code 551.074
Regarding Personnel Matters.**

Commissioners Court adjourned into Executive Session at 1:55 PM. No Action was taken. Court returned to discuss Agenda Item #21.

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AGENDA ITEM #23

Return To Open Session And Act On The Appropriate Action As Deemed Necessary.

Commissioners Court returned from Executive Session and returned to discuss Agenda Item #21 at 2:27 PM.

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Pursuant to the authority granted under Government Code, Chapter 551, the Commissioner's Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific sections of Government Code, Chapter 551 that provide statutory authority will be announced.

• Conduct Any Other Business Necessary For The Proper Functioning Of County Business

- Mr. Mittag from Riviera asked if the Burn Ban had been lifted yet in Riviera as it had been raining on and off. Commissioner Rosse brought to his attention that the Burn Ban was for all of Kleberg County not just Riviera, it was county wide, and no it had not been lifted as there has not been sufficient rain.

With No Further Business At Hand To Be Considered By The Court At This Time, Adjournment Was Had. Court adjourned at 2:57 PM.



Rudy Madrid, County Judge

ATTEST:



Salvador "Sonny" Barrera, III
County Clerk
Kleberg County, Texas