

Kleberg County Commissioners' Court Minutes



Special Session On Monday, July 29, 2024 @ 1:30 P.M.

BE IT REMEMBERED, that on this the 29th day of July, 2024 the Commissioners' Court of Kleberg County, Texas, met in Regular Session in the Courthouse Annex, of the Law Enforcement Center, 1500 E. King, Kingsville, Texas with the following present:

Kleberg County Commissioners Court:

Hon. Rudy Madrid, Co. Judge
David Rosse, Commissioner Pct. #1
Chuck Schultz, Commissioner Pct. #2
Jerry Martinez, Commissioner Pct. #3
Marcus Salinas, Commissioner Pct. #4
Salvador "Sonny" Barrera, III, County Clerk

Also present were:

Kira Talip- Sanchez, Co. Attorney
Melissa Green, Co. Auditor
Priscilla A. Cantu, Co. Treasurer
Janie Espindola, Deputy Clerk
Delma Trevino, Chief Deputy Clerk(NP)
Anna Ramirez, Deputy Clerk

COURT WAS OPENED and called to order by Kleberg County Judge Rudy Madrid to consider the following agenda items, Commissioner Salinas gave the invocation Commissioner Martinez led the Court in the Pledge of Allegiance of the United States and Texas Flag

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PUBLIC COMMENT

****NONE****

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AGENDA ITEM #1

In The Matter Of Discussing And Acting On Approving Payment Of Bills

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Martinez to approving to pay the bills as presented. Upon vote, the motion was carried unanimously and so ordered.

Bills

- A C Lawn and Garden--\$370.42
- A C Lawn and Garden--\$320.43
- Aransas County--\$17,020.00
- Baker and Taylor--\$809.45
- Christus Spohn Health System--\$3,683.05
- Christus Spohn Health System--\$21,250.60
- Christus Spohn Health System--\$467.74
- Christus Spohn Health System--\$5,500.71
- Christus Spohn Health System--\$1,011.68
- Christus Spohn Health System--\$7,211.67
- Christus Spohn Health System--\$1,489.05
- Coastal Office Solutions Inc.--\$424.44
- Companion Life Ins. Co.--\$1,450.07
- Companion Life Ins. Co.--\$1,440.65
- Department of the Treasury--\$1,074.00
- Economy Printing LLC--\$1,099.90
- Frank Escobedo--\$818.19
- Firetrol Protection Systems--\$800.50
- Galls LLC--\$384.56
- Gulf Coast Emergency Physicians--\$375.80
- Gulf Coast Emergency Physicians--\$377.97
- Hub City Overhead Door Co.--\$3,200.00
- Kingsville Veterinary Service--\$3,782.61
- Lowe's Business Acct--\$474.67

Mutual of Omaha--\$7,227.80
 Mutual of Omaha--\$7,607.30
 Orlando Moya--\$737.00
 Priscilla A. Cantu--\$475.21
 Quill Corporation--\$1,659.60
 Rod's Parts & Supplies--\$2,037.15
 Safeguard Business Systems--\$898.89
 Sensible Care Inc--\$569.02
 South Texas Clinical Lab--\$330.80
 Trio Systems LLC--\$498.00
 US Foodservice Inc.--\$1,830.02
 United States Prisoner Trans--\$413.00
 United States Prisoner Trans--\$697.00
 United States Prisoner Trans--\$1,914.25
 United States Prisoner Trans--\$2,938.25
 United States Prisoner Trans--\$3,095.25
 X-Ray On Wheels--\$313.02
 X-Ray On Wheels--\$312.81

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AGENDA ITEM #2

In The Matter Of Discussing And Acting On Budget Line Item Transfers

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Salinas to approve the budget line-item transfers as presented. Upon vote, the motion carried unanimously and so ordered.

Budget Line-Item Transfers

District Atty's Office

042-487-499 to 042-487-203--\$1,000.00

Human Services

058-637-202 to 058-637-162--\$9,632.00

059-645-333 to 059-645-497--\$600.00

058-637-450 to 058-637-497--\$2,000.00

Juvenile Probation

012-572-486 to 012-572-497--\$1,042.22

012-572-490 to 012-572-497--\$1,000.00

012-572-492 to 012-572-497--\$1,500.00

017-570-404 to 017-570-310--\$551.63

017-570-404 to 017-570-314--\$50.02

017-570-493 to 017-570-314--\$255.67

017-570-311 to 017-570-314--\$254.19

017-570-311 to 017-570-405--\$23.81

017-570-426 to 017-570-405--\$4.86

017-570-462 to 017-570-405--\$70.18

017-570-491 to 017-570-405--\$525.22

017-570-491 to 017-570-424--\$1,193.00

017-570-491 to 017-570-486--\$850.00

017-570-491 to 017-570-203--\$2,159.22

017-570-491 to 017-570-322--\$375.00

017-570-491 to 017-570-492--\$2,967.81

012-571-105 to 012-571-145--\$2,241.00

012-571-497 to 012-571-102--\$329.16

012-571-491 to 012-571-203--\$654.31

012-571-464 to 012-571-114--\$18.00

012-571-454 to 012-571-114--\$142.50

012-571-450 to 012-571-114--\$137.01

012-571-427 to 012-571-203--\$220.58

012-571-405 to 012-571-203--\$16.36

Road & Bridge Pct. #3

025-623-108 to 025-623-109--\$4,500.00

025-623-108 to 025-623-195--\$2,000.00

025-623-453 to 025-623-457--\$5000.00

Sea Wind

010-661-332 to 010-661-453--\$1,000.00

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AGENDA ITEM #3

In The Matter Of Discussing And Acting On Approving Budget Amendments

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez to approve the budget amendments as presented. Upon vote, the motion carried unanimously and so ordered. Budget Amendments will be paid through reserves.

Budget Amendments

Human Services-CEAP

053-367-055--\$10,000.00
053-633-449--\$10,000.00

Jail

010-512-454--\$4,180.00
010-512-354--\$98.80
010-512-350--\$100.84
010-512-342--\$489.50
010-512-450--\$2,826.44
010-512-462--\$801.09
010-512-397--\$21.10
010-512-453--\$4,626.00
010-512-388--\$19.99
010-512-435--\$570.00
010-512-450--\$306.00
010-512-499--\$74.00

Maintenance

010-510-440--\$34,000.00

Riviera Side Walk

100-501-470--\$10,728.70

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AGENDA ITEM #4

Presentation By Zelina Zavala, From The Texas A&M Agrilife Extension Office,
Regarding Upcoming Downtown Kingsville 5K and 1K.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Martinez to table this agenda item for a later time as Ms. Zavala was not present at Commissioner's Court today.

ITEM TABLED

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AGENDA ITEM #5

In The Matter Of Discussing and Acting On Receiving RFP for Administration
Services for GOMESA Grant.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas as only one bid was received after a classified ad was placed in the Kingsville Record Newspaper classified section requesting bids be submitted to become Administrator for the Gomesa Grant. The only bid received was from Santos McBain Planning and Management. Upon vote, the motion carried unanimously to accept the one bid submitted.

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AGENDA ITEM #6

**In The Matter Of Discussing And Acting On Awarding Proposal For
Administration Services GOMESA Grant.**

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Martinez approving the one bid submitted by Santos McBain Planning and Management to become Plan Administrators of the Gomesa Grant. Upon vote, motion carried unanimously carried and so ordered.

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AGENDA ITEM #7

**In The Matter Of Discussing And Acting Of Title XX Amendment #16 for Kleberg
County Human Services**

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez approving the TITLE XX Amendment #16 for the Kleberg County Human Services. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #8

**In The Matter Of Discussing and Acting On Approval Of Professional Services
Agreement Between The Reyna Network and Kleberg County, For Grant
Administration Services, On The U.S. Department of Commerce Economic
Development Administration Grant Award No. ED24AUS0G0245.**

In the above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas approving Professional Services Agreement between the Reyna Network and Kleberg County, for Grant Administration Service, on the U. S. Department of Commerce Economic Development Administration Grant Award No. ED24AUS0G0245. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #9

**In The Matter Of Discussing And Acting Of Invoice To Santos McBain
Management & Planning , In The Amount Of \$65,492.00, For Professional Services
For GLO Contract No. 24-065-036-E528 (CDBG-MIT) Project**

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas to take no action on this as invoice had already been paid.

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AGENDA ITEM #10

**In The Matter Of Discussing And Acting On Approval Of Salvador Barrera III,
Clarissa Moreno And Anna Ramirez To Attend Texas College of Probate Judges
Annual Meeting, In San Antonio, Tx, from August 28-30, 2024.**

The above matter coming on for consideration, a motion was made by Commissioner Martinez and seconded by Commissioner Salinas approving County Clerk Salvador Barrera III, Deputy Clerk Clarissa Moreno and Deputy Clerk Anna Ramirez attend Texas College of Probate Judges Annual Meeting in San Antonio, Tx from August 28-30, 2024. Upon vote, the motion carried unanimously and so ordered.

**In The Matter Of Discussing And Acting On Approval For Maintenance
Department To Purchase An Ice Maker, In The Amount Of \$6,135.23, From Jean's
Supply.**

The above mater coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas approving purchase by Maintenance Department to purchase an Ice Maker, in the amount of \$6,135.23 from Jean's Restaurant Supply. Upon vote, the motion carried unanimously and so ordered. Kleberg County Auditor Melissa Green will decide where the money will come from for this. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #12

**In The Matter Of Discussing And Acting On Approval Of Change Order, From
Silver Star Construction, In The Amount Of \$130,000.00 For Work At The EOC
Building**

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Salinas approving an invoice by Silver Star Construction for \$130,000.00. Kleberg County Auditor Melissa Green questioned why on the primary invoice there was an administration fee and now it is listed as construction fee. It was explained that all monies paid the laborers came from this fee. Silver Star Construction had to do a lot of upgrades that the Fire Marshall had not listed after his initial walk through. Fire Marshall did not bring up changes needed until all work had been completed. Silver Star did not charge for the work they did completing the upgrades. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #13

**In The Matter Of Discussing Acting On Approval Of Invoice to G&S Property
Services, In The Amount Of \$50,000.00, For Hauling Material From Chapman To
Golf Course.**

The above matter coming on for consideration, a motion was made by Commissioner Schultz and Commissioner Salinas approving an invoice presented by G&S Property Services for \$50,000.00 for hauling material from Chapman to Golf Course. In the future there will be a Kleberg County employee at whatever site milling is delivered by G&S Property Services. Commissioner Salinas offered to have one of his employees available to verify loads delivered to sites if he is notified ahead of time. Upon vote, the motion carried unanimously and so ordered. Payment to come from Gomesa.

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AGENDA ITEM #14

**In The Matter Of Discussing And Acting On Approval Of Invoice To Graveley's
Construction, In The Amount of \$10,800.00 For Work At The Kleberg County War
Memorial Building**

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas approving payment to Graveley's Construction in the amount of \$10,800.00 for the work done at the Kleberg County War Memorial Building. Upon vote, the motion carried unanimously and so ordered. Funds will be paid out of Gomesa.

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AGENDA ITEM #15

In The Matter of Discussing And Acting On Approval Of Invoice To Graveley's Construction, In The Amount Of \$7,550.00 For Work At Sea Wind Resort Park Improvement Project.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Martinez approving payment to Graveley's Construction in the amount of \$7,550.00 for the work done at Sea Wind Resort Park. Upon vote, the motion carried unanimously and so ordered. ~~Motion passed five (5) to zero (0).~~ Funds will be paid out of Gomesa

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AGENDA ITEM #16

In The Matter Of Discussing And Acting On Approval of Waiver Request For County Facilities.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Martinez approving the waiver of fees for the CCPOA Boxing Club. The club will be holding a Boxing Tournament on 08/24/2024 from 12PM to 10PM. Upon vote, the motion carried unanimously and so ordered.

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AGENDA ITEM #17

In The Matter Of Acting On Approving David Garcia, From Kleberg County Human Services, To Attend Texas Transit Association training in Lubbock, Tx On August 13-16, 2024 . The Expense Will Be Paid By Transportation Grant.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Salinas approving David Garcia, from Kleberg County Human Services Department to attend Texas Transit Association Training in Lubbock, TX on August 13-16, 2024. The expenses will be paid by the Transportation Grant. Upon vote, the matter carried unanimously and so ordered.

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AGENDA ITEM #18

WORKSHOP SESSION Regarding Fiscal Year 2024-2025 Kleberg County Budget.

The above matter coming on for consideration, this motion was made by Commissioner Rosse and seconded by Commissioner

We talked about paying off some debt for Kleberg County and pushing more pennies into the MNO, so next year we can capture the MNO and build up a reserve as well. We got Ray DeLosSantos, in finance and Ray Tijerina working diligently and our Auditor's Office working their butts off to get us the a complete audit this week. We got a solution to all of this. I know you guys hate me for always saying there is no such things as problems only opportunities. We found a huge opportunity out of this tax oversight. We talked to our lawyers and some of the best financial advisors and the law clearly states we can only spend the money on debt.

Due to an error in Tax Assessor-Collector Department tax money that was collected was not entered into the correct account. It was placed in the debt column instead of the MNO column. It did rob our MNO of about \$1.8 million that would have been deposited into the reserves account. As it was placed in the debt column the money will need to be used to pay debts. The law states the money

can only be used to pay off debt. If it is not used in this manner Kleberg County can and will be penalized by the state. Kleberg County will pay off some of their debts and will acquire new debt to compensate for this error.

Every year when we set the budget I'm very conservative. We work on an anticipated budget. Anticipated revenues and anticipated expenditures. I upcharge our expenses and down charge our revenues. By doing this Kleberg County stays ahead of the game. This money can be used on immediate repairs. One unique way to also use this money is to use it to match grants. New Fire Stations come with a \$40K matching grant. We are building a new one in Baffin Bay and Ricardo and completely remodeling the one in Riviera. The new EOA Building comes with a \$300K matching grant. The Kleberg County Airport comes with a \$68K matching grant. Monies will also be used in building the new Rural Development Center that is being built. Once completed this venue will bring in Approximately \$300K in revenue.

JK Northway will get revenues that will pay for both the EOC and JK Northway once events begin using it more and more. As more events are booked at these facilities it will also bring in visitors that will be staying at our motels and hotels and dine at the different restaurants in our area

Oxy will be breaking ground in the next 6 months and that will be bringing in more residents and businesses to Kingsville.

The population in Kleberg County is going to continue to grow. The communities of Ricardo and Riviera will see a big change as people will be looking for land to buy and build their homes.

KISD scores have come in and they are extremely low. Kleberg County, City of Kingsville and KISD administrators and faculty will all be working together to help students bring up these scores.

A \$2 million dollar grant that had been awarded was never used so it has been placed back on the table. Kleberg County will be applying for it.

Krystin A. Gamez, Library Director—needs new Software on the computers in the library. States she has called Birdwell IT Services to install Microsoft and to date has not heard from them. With school starting there will be students using the computers and they need to be upgraded to meet their needs. Commissioner Schultz said he will contact Brian Birdwell in regards to this. A new website also is needed. Alternate payment methods are also needed to pay vendors in a timely manner. Many vendors are wanting payment at the time orders are being placed and in a timely manner. Using a P-card was brought up that it could be used but an approval to use is for the amount needed would have to be put in place. Commissioner Rosse also stated that this should be placed on the agenda for further discussion at Commissioner's Court.

Ms. Gamez also commented that her salary is below what other librarians are paid. Ms. Gamez asked that Commissioners' Court consider a pay raise for her. Ms. Gamez has been with the library for two (2) years and has brought changes to the library as a Children's Corner.

Maintenance Department—Ray De La Garza would like to promote Mr. Velasco from a custodian position to Foreman and pay him \$20.00 per hour. Mr. Velasco would take charge whenever Ray is out for a few days. This will be considered at the time the budget is determined. Other foremen working for the county are being

agenda items. Immediately before any closed session, the specific sections of Government Code, Chapter 551 that provides statutory authority will be announced.

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• Conduct Any Other Business Necessary For The Proper Functioning Of County Business

- Courthouse Grant was not approved, attempt to get a grant to do repairs will be submitted again next year. Grant was denied as one box was marked incorrectly so even though the Kleberg County Committee scored the highest score but due to that one box marked incorrectly Kleberg County was denied the Grant. Board meets once a year and County Judge to re-apply.
- Kleberg County will be hosting the State of the County on October 19, 2024. For this event there will be dinner and music. This will also be opened to the Public.
- STWA has made a donation to EOC.

With No Further Business At Hand To Be Considered By The Court At This Time, Adjournment Was Had. Special Session adjourned 2:04PM.



Rudy Madrid, County Judge

ATTEST:



Salvador "Sonny" Barrera, III
County Clerk
Kleberg County, Texas

