Kleberg County Commissioners' Court Minutes



Regular Session On Monday, November 12th, 2024 @ 1:30 P.M.

BE IT REMEMBERED, that on this the 12th day of November, 2024 the Commissioners' Court of Kleberg County, Texas, met in Regular Session in the Courthouse Annex, of the Law Enforcement Center, 1500 E. King, Kingsville, Texas with the following present:

Kleberg County Commissioners Court:
Hon. Rudy Madrid, Co. Judge (NP)
David Rosse, Commissioner Pct. #1
Chuck Schultz, Commissioner Pct. #2
Jerry Martinez, Commissioner Pct. #3
Marcus Salinas, Commissioner Pct. #4
Salvador "Sonny" Barrera, III, County Clerk(NP)

Also present were:
Kira Talip- Sanchez, Co. Attorney
Melissa Green, Co. Auditor
Priscilla A. Cantu, Co. Treasurer(NP)
Janie Espindola, Deputy Clerk
Delma Trevino, Chief Deputy Clerk

COURT WAS OPENED and called to order by Judge Madrid to consider the following agenda items, Commissioner Martinez gave the invocation and Commissioner Schultz led the Court in the Pledge of Allegiance of the United States and Texas Flag.

PUBLIC COMMENT

NONE

AGENDA ITEM #1

In The Matter Of Discussing And Acting On Approving Payment Of Bills

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commission Martinez approving to pay the bills as presented. Upon vote, the motion carried unanimously and so ordered.

<u>Bills</u>

AV Air Solutions--\$1,250.00 Aransas County-\$2,220.00 Baker & Taylor -- \$697.42 Baker & Taylor--\$307.09 Baker & Taylor--\$547.20 Baker & Taylor -- \$406.76 Baker & Taylor--\$1,083.25 Birdwell Computer Services -- \$937.50 Birdwell Computer Services-\$2,399.98 Birdwell Computer Services--\$749.99 Birdwell Computer Services--\$704.96 Capitol One, N.A.--\$916.29 Caso Document Management--\$695.00 Christus Spohn Health System--\$1,712.76 Christus Spohn Health System -- \$1,040.95 Christus Spohn Health System--\$1,113.84 Christus Spohn Health System--\$17,781.76 Christus Spohn Health System--\$11,250.66 Coastal Office Solution Inc--\$493.42 Companion Life Ins. Co.--\$4,396.67 Companion Life Ins. Co.--\$8,597.86 Companion Life Ins. Co.--\$1,035,31 Election Systems & Software--\$1,035.31

Gails LLC--\$1,544.49 Gulf Coast Emergency Physicians--\$303.65 ITC Corporation--\$1,310.50 JPX International LLC--\$550.00 Kingsville Record--\$572.00 Christopher Lee--\$386.16 McKesson Medical Surgical--\$675.38 Orlando Moya--\$695.00 Mutual of Omaha--\$6,981.12 Matera Paper-\$558.96 National Business Furniture--\$4,048.54 O'Hanlon, Demerath & Castillo--\$4,855.08 ODP Business Solution LLC--\$429.64 Office Depot Credit Plan--\$535.51 Peacemaker Technologies LLC--\$2,064.00 Jose A Perez--\$900.00 Quill Corporation--\$811.25 Ramirez-Salinas Funeral Home--\$995.00 Ramirez-Salinas Funeral Home--\$995.00 Ramos Refrigeration & A C-\$602.50 Rodriguez & Sons Plumbing Co--\$765.00 Rodriguez & Sons Plumbing Co--\$1,818.71 Sensible Care Inc--\$595.17 Smith Detection Inc.--\$1,248.00 TMPA--\$384.00 Ultra Screen Printing--\$600.00 US Foodservice Inc.--\$1,963.99 US Foodservice Inc,--\$2,389.36 US Foodservice Inc.--\$2,266.88 US Foodservice Inc.--\$2,871.46 United States Prisoner Trans--\$733.75 United States Prisoner Trans--\$465.50 United States Prisoner Trans--\$497.50 United States Prisoner Trans--\$684.75

AGENDA ITEM #2

In The Matter Of Discussing And Acting On Budget Line Item Transfers

United States Prisoner Trans--\$2,434.50

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Martinez to approve the budget line-item transfers as presented. Upon vote, the motion carried unanimously and so ordered.

Budget Line-Item Transfers

County Auditor

010-495-397 to 010-495-314--\$62.69 010-495-497 to 010-495-499--\$739.36

District Attorney's Office

010-476-498 to 010-476-423--\$300.00 010-476-498 to 010-476-311---\$10.00 010-476-498 to 010-476-330--\$300.00

Human Services

053-631-449 to 052-632-310--\$1,000.00

J. K. Northway

010-409-400 to 010-636-440--\$4,000.00

<u>Jail-512</u>

010-512-405 to 010-512-498--\$1,376.00 010-512-404 to 010-512-195--<\$5,093.89> 010-512-404 to 010-512-113--<\$220.48> 010-512-404 to 010-512-124--\$939.28 010-512-391 to 010-512-124--\$1,706.15 010-512-391 to 010-512-139--\$717.23 010-512-440 to 010-512-139--\$2,925.89 010-512-440 to 010-512-150--\$106.58 010-512-350 to 010-512-150--\$17.79 010-512-388 to 010-512-150--\$171.93 010-512-397 to 010-512-150--\$10.23 010-512-441 to 010-512-150--\$543.72 010-512-404 to 010-512-150--\$5,039.89> 010-512-150 to 010-512-150--\$824.44>

Misc. Exp./EOC

010-695-322 to 010-639-497--\$1,790.00 010-695-322 to 010-639-498--\$1,126.78

Misc Exp.

010-695-325 to 010-695-497--\$16,480.96

Non-Dept.

010-409-493 to 010-409-412--\$3,043.02

Sheriff

010-560-314 to 010-560-573--\$5,000.00

+AGENDA ITEM #3

In The Matter Of Discussing And Acting On Approving Budget Amendments

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas to approve the budget amendments as presented. Upon vote, the motion carried unanimously and so ordered. Monies coming from Reserve Fund.

Budget Amendments

C.P.S. Exxon

118-575-450--\$12,000.00

J. K. Northway

010-636-440--\$3,882.13

Juvenile Probation

021-344-578—\$443.34 021-578-439--<\$443.34>

TIF Grant

125-626-457--\$26,781.50 125-626-550--\$5,461.40 125-626-457--\$15,043.18

AGENDA ITEM #4

In The Matter Of Discussing And Acting On Monthly Reports

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Martinez to adopt the Order receiving these monthly reports as presented and filing them as part of public record. Upon vote, the motion carried unanimously and so ordered. County Auditor, Melissa Green stated that since March 2024, the County Clerk's office has not submitted a report.

Monthly Reports

County Clerk Amended Special & Court Fee Report-April 2024
County Clerk Amended Fines and Fees Report-April 2024
County Clerk Constitutional Report-September 2024
Kleberg County Sheriffs-Monthly Report-October 2024
Kleberg County Tax Assessor-Collector-Monthly Report-October 2024
Kleberg County District Clerk Fee Account-Monthly Report -October 2024
Kleberg County PCT. 3-Monthly Report-October 2024
Kleberg County PCT. 4-Monthly Report-October 2024
Kleberg County Airport-Monthly Report-October 2024
Kleberg County Deepwater Horizon-Monthly Report-October 2024

AGENDA ITEM #5

In The Matter Of Discussing And Acting On Change Of Status For Employees

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Salinas approving status changes for the following employees:

<u>Name</u>	Job Title	<u>Hire Date</u>
Laura Bernal Luis D. Bernal Juan Colunga Jr Carmen Cortez Ray A. Garza Jose E. Guerra Susan V. Lutenbacher Felipe Navarro Jr Daniella Perez Jo Lea West	Alt. Election Judge Election Judge Driver Alt. Election Judge EOC Director Alt. Election Judge Election Judge Election Judge Equip Operator Dispatcher B & G Driver	10/21/2024 10/21/2024 10/10/2024 10/21/2024 10/01/2024 10/21/2024 10/15/2024 10/06/2024 10/10/2024

<u> Name</u>	Job Litle	Hire Date	<u>Term Date</u>
Juan Garcia Jr	Equipment Operator	07/30/2012	10/31/2024

Upon vote, the motion carried unanimously and so ordered.

AGENDA ITEM #6

In The Matter Of Discussing And Acting On Receiving RFP For Grant Writing And Administrative Services For The 2025-2026 TxCDBG Grant Program As Administered By The Texas Department Of Agriculture.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Schultz to act on receiving two (2) RFP bids for Grant Writing and Administrative services for the 2025-2026 TxCDBG Grant Program as administered by the Texas Department of Agriculture. One bid was from Lankford Community Management Services from Liberty, Texas. The second bid came from Grantworks, Inc. from Austin, Texas. The bid from Lankford Community Management did not have a dollar amount anywhere on it. Tim Weatherby with Grantworks, Inc. stated the amount of the grant was \$500,000.00 but had been raised to \$750,000.00. This is a time sensitive grant, Andurra and Donnie Hubert have assured the Kleberg County that they will meet the deadline. Based on cost, Lankford Management Services is charging 10% compared to Grantworks Inc. 7.1 %. Hoss Castillo states these funds can also be used to make hook-up from septic tanks to waste water sewer lines. After much discussion Commissioner's Court liked the bid from Grantworks, Inc. Upon vote, motion carried unanimously, and so ordered.

In The Matter of Discussing And Acting On Approval Of Resolution Awarding The RFP For A Grant Management Firm For The Grant Pre-Application And Implementation Services For Kleberg County 2025-2026 TxCDBG Program As Administered By The Texas Department Of Agriculture.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Martinez to approve the resolution awarding the RFP for a Grant Management firm for the Grant Pre-Application and Implementation Services for Kleberg County 2025-2026 TxCDBG Program as administrated by the Texas Department of Agriculture. The Commissioner's Court awarded the contract to Grantworks, Inc., based on price and past performance. Upon vote, the motion carried unanimously, and so ordered.

AGENDA ITEM #8

In The Matter Of Discussing And Acting On Approval Of Resolution Authorizing The Submission Of A Texas Community Development Block Grant Program Application To The Texas Department of Agriculture.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Salinas approving the resolution authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture. Upon vote, the motion carried unanimously, and so ordered.

AGENDA ITEM #9

In The Matter Of Discussing And Acting On Allowing The County Judge To Advertise For RFP And RFQ For Texas General Land Office (GLO) Disaster Recovery Reallocation Program (DRRP) Grant.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Martinez, approving County Judge to advertise for RFP and RFQ for Texas General Land Office (GLO) Disaster Recovery Reallocation Program (DRRP) Grant. Completed EPA Grant for \$20M. Signing and submitting today. Deadline date is November 21, 2024. These monies will be used in building a Botanical Garden, a Sister Elizabeth Garden, assist TAMUK in training applicants applying for jobs at the new Oxy Plant that is being built. Upon vote, the motion was carried unanimously, and so carried.

AGENDA ITEM #10

In The Matter Of Discussing And Acting On Approval Of Renewal Of The Agreement For The Statewide Automated Victim Notification Service (SAVNS) For The Kleberg County Sheriff's Office.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Salinas approving the Renewal agreement for the Statewide Automated Victim Notification Service (SAVNS) for the Kleberg County Sheriff's Office. Upon vote, the motion carried unanimously, and so ordered.

REGULAR SESSION-November 12, 2024 @1:30 P.M.

In The Matter Of Discussing And Acting On Approval To Add Liability Insurance To A 2015 Ford F150 (VIN# 9336) For The Kleberg County Sheriff's Office.

The above matter coming on for consideration, a motion was made by Commissioner Martinez and seconded by Commissioner Salinas, approving the adding liability insurance to a 2015 Ford F150 (VIN# 9336 for the Kleberg County Sheriff's Office. Upon vote, the motion carried unanimously, and so ordered.

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AGENDA ITEM #12

In The Matter Of Discussing Acting On Approval Of Renewal Agreement Between Kleberg County And City TeleCoin For Video Services In The Jail.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Schultz, approving the Renewal Agreement between Kleberg County and City TeleCoin for Video Services in the jail. Upon vote, the motion carried unanimously, and so ordered.

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AGENDA ITEM #13

In The Matter Of Discussing And Acting On Approval Of Renewal Agreement With Xerox For Leasing Of Two Copiers Located In The County Clerk's Office.

The above matter coming on for consideration, a motion was made by Commissioner Martinez and seconded by Commissioner Salinas, approving the Renewal agreement with Xerox for leasing of two copiers located in the County Clerk's Office. Upon vote, the motion carried unanimously, and so ordered.

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AGENDA ITEM #14

In The Matter of Discussing And Acting On Approval For Employee Appreciation Banquet, To Be Held On December 13, 2024 At The KC Hall On General Cavazos.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Schultz, approving the Employee Appreciation Banquet, to be held on December 13, 2024 at the KC Hall on General Cavazos. Event will be from 12PM to 1:30PM and from 1:30 to 3PM. Upon vote, the motion carried 4-0, and so ordered. Commissioner Rosse abstained from voting.

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AGENDA ITEM #15

In The Matter Of Discussing And Acting On Approval Of Payment To Knights Of Columbus For Catering And Hall Rental, Not To Exceed \$4,000.00, For The Employee Appreciation Banquet.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez, approving payment to the Knights of Columbus for catering and hall rental, not to exceed \$4,000.00, for the Employee Appreciation Banquet. A bill for \$3,800.00 was presented to the court. Upon vote, the motion carried 4-0, and so ordered.

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In The Matter Of Discussing And Acting On Approval To Accept 2 Desks, 2
Credenzas, 1 Table, 7 Chairs And A File Cabinet From The U.S. Attorney's Office,
Corpus Christi Division Of the Southern District Of Texas, Victoria Office, And
Authorize Someone To Pick Up.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez, approving the acceptance of 2 desks, 2 credenzas, 1 table, 7 chairs and a file cabinet from the U.S. Attorney's Office Corpus Christi Division of the Southern District of Texas, Victoria office, and authorize someone to pick them up. This request came from District Attorney, John T. Hubert. Upon vote, the motion carried unanimously, and so ordered.

AGENDA ITEM #17

In The Matter Of Discussing And Acting On Approval of Renewal Of The Lease Agreement Between Kleberg County And The Women's Shelter Of South Texas.

The above matter coming on for consideration, this motion was made by Commissioner Rosse and seconded by Commissioner Salinas, approving the Renewal of the Lease Agreement between Kleberg County and the Women's Shelter of South Texas. Upon vote, the motion carried unanimously, and so ordered.

AGENDA ITEM #18

In The Matter Of Discussing And Acting On Approval Of Engagement Letter From CapRisk Consulting Group For The Supporting Actuarial Valuations FY 2024-2029.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Martinez, approving an Engagement Letter from CapRisk Consulting Group for the Supporting Actuarial Valuations FY 2024-2029. Upon vote, the motion carried unanimously, and so ordered.

AGENDA ITEM #19

In The Matter Of Discussing And Acting On Acceptance of Grant Agreement
Between Kleberg County And TX Comptroller Of Public Accounts For SB 22 Rural
Constable's Office Salary Assistance Grant FY 2025, In The Amount of \$2,598.12.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas, accepting the Grant Agreement between Kleberg County and TX Comptroller of Public Accounts for SB 22 Rural Constable's Office Salary Assistance Grant FY 2025, in the amount of \$2,598.12. Upon vote, the motion carried unanimously, and so ordered.

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In The Matter Of Discussing And Acting On Acceptance Of Grant Agreement
Between Kleberg County And Tx Comptroller Of Public Accounts For SB22 Rural
Sheriff's Office Salary Assistance Grant FY 2025, In The Amount Of \$350,000.00.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Martinez, approved acceptance of Grant Agreement between Kleberg County and Tx Comptroller of Public Accounts for SB22 Rural Sheriff's Office Salary Assistance Grant FY 2025, in the amount of \$350,000.00. Upon vote, the motion carried unanimously, and so ordered.

AGENDA ITEM #21

In The Matter Of Discussing And Acting On Acceptance Of Grant Agreement
Between Kleberg County and TX Comptroller Of Public Accounts For SB 22 Rural
Prosecutor's Office Salary Assistance Grant FY 2025, In The Amount Of
\$175,000.00.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Schultz, approved acceptance of TX Grant Agreement between Kleberg County and TX Comptroller of Public Accounts for SB22 Rural Prosecutor's Office Salary Assistance Grant FY 2025, in the amount of \$175,000.00. Upon vote, the motion carried unanimously, and so ordered.

AGENDA ITEM #22

In The Matter Of Discussing And Acting On Approving Records Consultants Inc.
(RCI) To Pick Up And Securely Destroy Eligible Records For Kleberg County.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Martinez, approving Records Consultants Inc. (RCI) to pick up and securely destroy eligible records for Kleberg County. Upon vote, the motion carried unanimously, and so ordered.

AGENDA ITEM #23

In The Matter Of Discussing And Acting On Approval For Ray Garza And Trey Villarreal To Participate In The Texas A&M University Kingsville Certified Public Manager Program (CPM) Beginning January 2025, In The Amount Of \$4,865.00 Each.

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Martinez, approved for Ray Garza and Trey Villarreal to participate in the Texas A&M University Kingsville Certified Public Manager Program (CPM) beginning January 2025, in the amount of \$4,865.00. County will be receiving \$285,000.00 from funds that they still owe us. This will be paid from the Reserves and money will be put back once reimbursement is received. Upon vote, the motion carried unanimously, and so ordered.

In The Matter Of Discussing And Acting On Approval Of Payment To G&S Property Services, In The Amount Of \$70,300.00

The above matter coming on for consideration, a motion was made by Commissioner Salinas and seconded by Commissioner Schultz, approving payment to G&S Property Services, in the amount of \$70,300.00. This will be paid from the Reserves and money will be put back once reimbursement for \$285,000.00 is received from ARPA.. Upon vote, the motion carried unanimously, and so ordered.

AGENDA ITEM #25

In The Matter Of Discussing And Acting On Approval Of A Budget Amendment To Kleberg County Human Services FY 2024-2025, In The Amount Of \$10,400.00, For The Position Of Director Services And Will Be Paid From Department Grants And Not General Fund.

***NO ACTION TAKEN**

AGENDA ITEM #26

In The Matter Of Discussing And Approval Of A Donation, In The Amount Of \$2,500.00 To Assist In Funding A Series Of Events And Programs, Provided By The Kingsville Parks & Recreation Department, Which Will Provide Healthy Drug, Alcohol And Bully Free Educational Opportunities For Families In The Community. The Money Will Come From The Kleberg County Attorney's Task Force Chapter 59 Funds.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Martinez, approving a donation in the amount of \$2,500.00 to assist in funding a series of events and programs, provided by the Kingsville Parks & Recreation Department, which will provide healthy Drug, Alcohol and Bully free educational opportunities for families in the community. The money will come from the Kleberg County Attorney's Task Force Chapter 59 Funds. Upon vote, the motion carried unanimously, and so ordered.

Agenda Item 27

In The Matter Of Discussing And Acting Allowing The County Judge, Or His Designee, To Approve Purchase Orders For United Way Donations Annual Caller Times Children's Christmas Appeal And Ratify The Budget Amendments At The Next Meeting Following The Disbursement Of The Funds.

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas, to approve allowing the County Judge, or his Designee, to approve purchase orders for United Way Donations Annual Caller Times Children's Christmas Appeal and ratify the budget amendments at the next meeting following the disbursement of the funds. Upon vote, the motion carried unanimously, and so ordered.

REGULAR SESSION-November 12, 2024 @1:30 P.M.

In The Matter Of Discussing And Acting On Approval To Prepare And Submit A Pre-Application To The Texas General Land Office (GLO) Under The Disaster Recovery Reallocation Program (DRRP), For A Grant Not To Exceed \$20M. (This Is Agenda Item #9)

The above matter coming on for consideration, a motion was made by Commissioner Schultz and seconded by Commissioner Salinas, approving to prepare and submit a Pre-Application to the Texas General Land Office (GLO) under the Disaster Recovery Reallocation Program (DRRP), for a Grant not to exceed \$20M. (This is Agenda Item #9). Upon vote, the motion carried unanimously, and so ordered.

AGENDA ITEM #29

In The Matter Of Discussing And Acting On Approval Of An MOU Between Kleberg County Attorney's Specialized Task Force and Commissioner Pct. 1 For Use Of A 2005 Black Kenworth.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Schultz, approving a MOU between Kleberg County Attorney's Specialized Task Force and Commissioner Pct. 1 for use of a 2005 Black Kenworth. This was approved pending a MOU. Upon vote, motion carried unanimously, and so ordered. On 12-04-2024 Commissioner Rosse came into County Clerks office with VIN# for above mentioned vehicle. The VIN# is 0K0672661504

AGENDA ITEM #30

In The Matter Of Discussing And Acting On Declaring A List Of Equipment As Surplus/Salvage For Commissioner Pct. 1.

The above matter coming on for consideration, a motion was made by Commissioner Rosse and seconded by Commissioner Schultz, approving the declared a list of equipment as surplus/salvage for Commissioner Pct. 1.

15' Phino FR15 shredder/mower
Case Tractor JX11007 #6548 w/front loader
Alamo 15' Stingray mower 9.265.205.00
3 point hitch, 10' shredder s/n A46479
John Deere 2550 Tractor w/boom mower
JRB Grapple for J.D. 544H Loader s/n 0602-90076
Etnyre Chipspreader s/n K4448
4 Mosquito foggers (Public Health)
Asset # 200428 HP 910
200657 HP 910
200660 HP 910

Upon vote, motion carried unanimously, and so ordered.

07 International Bucket Truck Asset #200283

Conduct Any Other Business Necessary For The Proper Functioning Of County Business

Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may Convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chapter 551 that provides statutory authority will be announced.

December 4, 2024 6PM-8PM Ribbon Cutting at EOC

December 6, 2024 Christmas Tree Forrest at J. K. Northway

Phil Esquivel representing Lions Club presented Commissioners with Lions Club T-Shirts

With No Further Business At Hand To Be Considered By The Court At This Time, Adjournment Was Had. Court adjourned at 2:19PM

Rudy Madrid, County Judge

ATTEST:

Salvador "Sonny" Barrera, III

County Clerk

Kleberg County, Texas